



**Town of Saint Andrews  
Public Works Supervisor  
Competition #2017-12**

The Town of Saint Andrews is currently seeking a full-time **Public Works Supervisor** to oversee the planning, organization, direction, and integration of the Town's fleet and public works activities and functions. Responsibilities include staff performance management, program planning, policy development, fiscal management, administration, and operational direction of the Town's public works functions. This is a working-supervisor position, reporting to the CAO.

The ideal candidate will possess exceptional communication and organizational skills, with proven competency in planning, directing, and integrating broad, comprehensive public works and capital programs. The job requires the ability to problem solve under various working conditions and tight timelines. Candidates must have a strong working knowledge of applicable federal, provincial and local laws, codes, and regulations governing the administration of public works functions. The ability to analyze and troubleshoot engineering and maintenance issues, and evaluate and recommend alternative solutions is essential.

The Supervisor will manage a team of public works personnel, and will be required to establish and maintain working relationships with senior staff, government officials, private and community organizations, developers and contractors.

The Supervisor must have the ability to obtain certification in water distribution and wastewater collection systems, and to respond to emergency situations and weather events. Flexible work hours may be required from time to time, including weekend, evenings, and holidays. The work environment is both indoors and outdoors with exposure to outside elements and physical demands from time to time.

The successful candidate must possess a minimum Grade 12 education with a certificate or training in the area of construction or public utilities, and at least 5 years' supervisory experience in a public works / construction environment. A Class 5 driver's license with air brake endorsement is also required, as is knowledge in the operation and maintenance of heavy and light equipment. Competency with administrative computer applications is also required.

Interested candidates may apply by sending a resume, quoting competition #2017-12, along with three work references **by July 20, 2017** to:

Angela McLean  
Chief Administrative Officer  
Town of Saint Andrews  
212 Water St.,  
Saint Andrews, NB  
E5B 1B4  
[career@townofstandrews.ca](mailto:career@townofstandrews.ca)

We thank all those who applied, but only those chosen for an interview will be contacted. The Town of Saint Andrews supports a diverse and inclusive work environment and welcomes applications from all qualified individuals. We are an Equal Opportunity Employer.