



Town of Saint Andrews

Competition #2018- 07

The Town of Saint Andrews is currently seeking a full-time, seasonal, **Assistant Wharfinger**. The work period offered is of 17 weeks duration between the months of May and October annually.

The ideal candidate:

- Must enjoy working with people
- Be comfortable working in outdoor environment in various weather conditions
- Possess good communication and organizational skills,
- Has the ability to effectively enforce wharf policies and mediate disputes.
- Have a minimum of two years' experience working on the water, fish farm, or commercial fisheries.

Reporting to the Wharfinger, the Assistant Wharfinger will assist in the day-to-day operations of Market Wharf. The job involves ensuring the safe movement of vessels, pedestrians, and vehicles, as well as the assigning of berths at Town-owned piers, slips, and moorings. The job also includes direct supervision and training of junior/summer staff. As a Town representative, the Assistant must maintain a professional attitude towards clients and ensure an optimal level of customer service.

Maintaining professional relationships with wharf users, collection of fees, resolving logistical issues, and record keeping of wharf operations will also be required. The position will also require the performance of light maintenance work.

The successful candidate must possess and maintain a valid NB driver's license and a clear driver's abstract as well as have their own vehicle, and must possess, or be willing to obtain, a valid Small Craft Operators Certificate and Small Vessel Operator Proficiency. Flexible work hours will be required, including weekends and holidays.

Interested candidates may apply by sending a resume, along with three work references, quoting competition # 2018-07 to:

Angela McLean
Chief Administrative Officer
Town of Saint Andrews
212 Water St.,
Saint Andrews, NB
E5B 1B4
town@townofstandrews.ca

Application deadline: May 4, 2018.