

Town of Saint Andrews

Budget 2017

This Document Presents the
2017 Budget for all Accounts of the
Town of Saint Andrews

Council approved this document on Monday, January 9, 2017,
at the Regular Session of Council

Town of Saint Andrews
General Operating Fund
Budget 2017

	2016 Budget	2016 Projected	Forecast Over (Under)	2017 Budget	% Change 17/16
Revenue					
Taxation Revenue & Pmt in Lieu	3,380,430	3,380,423	(7)	3,501,941	3.6%
Unconditional Grant	52,476	52,476	-	54,050	3.0%
Designated Highways	21,855	21,855	(0)	21,855	0.0%
Fees and Licenses	18,573	26,062	7,489	13,100	-29.5%
Fire Protection LSDs	107,788	107,788	-	109,000	1.1%
Recreational Services	135,056	168,998	33,942	134,556	-0.4%
Youth Center Revenues	31,500	31,400	(100)	31,500	0.0%
Trust Fund Transfers	72,000	72,894	894	73,689	2.3%
Wharf Revenue	63,200	76,344	13,144	67,700	7.1%
Katy's Cove	12,100	16,095	3,995	6,100	-49.6%
Sheriff Andrews House	32,000	35,093	3,093	30,000	-6.3%
Recovery- Utility Fund	20,000	20,000	-	20,000	0.0%
Property Rentals	8,200	11,625	3,425	4,700	-42.7%
Second Prior Year Surplus	17,337	17,337	-	6,305	-63.6%
Transfer from Operating Reserves	45,000	-	(45,000)	-	-100.0%
Sundry Income	115,330	144,828	29,498	133,390	15.7%
Total Receipts	4,132,845	4,183,218	50,373	4,207,885	1.8%
Disbursements					
General Government	700,303	710,408	10,105	906,700	29.5%
Economic Development	182,950	145,704	(37,246)	191,550	4.7%
Environmental Development	155,100	152,083	(3,017)	140,100	-9.7%
Protective Services	441,017	372,287	(68,730)	450,751	2.2%
Medical Centre	63,500	54,641	(8,859)	63,500	0.0%
Safety Services	286,357	255,638	(30,719)	330,606	15.5%
Buildings and Grounds	10,705	7,564	(3,141)	3,450	-67.8%
Parks & Recreation	81,906	66,294	(15,613)	90,718	10.8%
Katy's Cove	22,245	17,484	(4,761)	19,245	-13.5%
Wharf	82,512	69,112	(13,399)	89,859	8.9%
Public Works	769,875	691,476	(78,399)	790,292	2.7%
Recreation Services	312,106	313,461	1,355	337,129	8.0%
Cultural Services	160,645	146,732	(13,913)	181,598	13.0%
Youth Center	74,368	66,557	(7,811)	79,064	6.3%
Trust Fund Payouts	6,851	2,270	(4,581)	7,151	4.4%
Fiscal Services	218,121	220,418	2,297	235,405	7.9%
Retirement Fund Contribution	17,300	17,300	-	17,300	0.0%
Cost of Assessment & RSC	63,286	63,297	11	65,473	3.5%
Transfer to Utility	168	152,852	152,684	4,128	2357.0%
Total Disbursements	3,649,315	3,525,578	(123,737)	4,004,018	9.7%
Surplus/Deficit from General Operations	483,533	657,640	174,110	203,867	-57.8%
LESS:					
Transfer for Capital Expenditures	483,533	404,632	(78,901)	203,867	-57.8%
Transfer to Reserve Funds	0	250,000	250,000	0	
Surplus / (Deficit)	(0)	3,008	3,011	0	
Tax Base	284,069,200			294,280,053	3.59%
Municipal Tax rate	\$1.1900			\$1.1900	\$0.0000

2017 Budget

Approved by Council January 9, 2017

**Town of Saint Andrews
Capital Budget - General Fund
2017**

CAPITAL EXPENDITURES	2016 Budget	2016 PROJECTED	Over (under) Budget	2017 Budget	% Change Budget 16/15
<u>General Government</u>					
Systems Upgrade	3,500	1,500	(2,000)	25,000	
<u>Storm Water Management</u>					
Detention Pond Subdivision		4,645	4,645		
Storm Sewer Replacement Corner of Water & King	50,000	60,148	10,148	549,200	
Edward & Water Street- storm main to ditch	20,000	29,309	9,309		
<u>Roads & Street</u>					
Route 127 Upgrade					
New Lights- Market Square & Water St	15,000		(15,000)	130,000	
Street Resurfacing	120,000		(120,000)	300,000	
Sidewalk				5,000	
<u>Public Works Equipment</u>					
Small Equipment Public Works	48,700	26,389	(22,311)	4,000	
Sidewalk Plow	160,000	153,058	(6,942)		
3/4 ton with Plow & Sander				65,000	
<u>Fire Department</u>					
New Fire Truck	600,000		(600,000)	537,000	
Equipment Replacement	75,000	89,273	14,273	42,000	
<u>Parks & Recreation</u>					
Lawn Tractor	19,500	16,837	(2,663)		
Skate Park Upgrades	6,000	3,129	(2,871)	24,000	
<u>Wharf</u>					
Renovations	800,000	634,233	(165,767)	41,000	
<u>EMO Centre at Arena</u>					
Upgrade to Electrical Entrance Generator	125,000	115,078	(9,922)		
<u>Buildings</u>					
Library	11,000	5,087	(5,913)	2,000	
Arena	39,000	65,067	26,067	890,000	
Town Hall	10,000	8,869	(1,131)	5,400	
CYAC	10,000	2,000	(8,000)		
Public Works Garage	18,000	17,323	(677)		
Salt Shed	160,000	140,371	(19,629)		
Museum				24,000	
Land Purchase Rte 127	50,000	249,705	(50,000)	250,000	
Total General Capital Expenditures	\$2,340,700	\$1,622,021	(\$968,384)	\$2,893,600	24%

CAPITAL EXPENDITURES	2016 Budget	2016 PROJECTED	Over (under) Budget	2017 Budget	% Change Budget 16/15
General Capital Fund - Proposed Funding					
General Operating Fund	483,533	404,632	(78,901)	203,867	
Long term Borrowing	1,185,000	447,000	(738,000)	757,000	
Capital Reserve Transfers	95,500	0	(95,500)	322,000	
Donations	50,000	15,000	(35,000)	4,000	
Funding Wharf Infrastructure	526,667	443,963	(82,704)	0	
Sale of Assets		28,623	28,623	150,000	
Gas Tax Funding		0		144,000	
Other Government grants				1,062,733	
FYCAP		15,500	15,500		
SAFD Fundraising		17,527	17,527		
Route 127 Funding		249,776	249,776	250,000	
Total Funding	\$2,340,700	\$1,622,021	(\$718,679)	\$2,893,600	24%

Town of St Andrews
Statement of Receipts and Disbursements
Utility Fund
Budget 2017

	2016 Budget	2016 Projected	Forecast Over (Under)	2017 Budget	% Change Budget 17/16
INCOME					
Utility Billings	680,000	694,878	14,878	690,000	1%
Interest	4,000	4,885	885	4,000	0%
Connections & Services	1,100	433	(667)	1,100	0%
Prior Year Surplus		-	-	15,126	
Fire Department	75,000	75,000	-	75,000	0%
Tranfer From General Operating Fund	168	152,852	152,684	4,128	2357%
Transfer from Operating reserve		-	-		
Total Income	760,268	928,048	167,780	789,354	4%
EXPENSES					
WATER & SEWER ADMIN					
Dues & Fees	500	1,000	500	500	0%
ECW Consulting	2,500	-	(2,500)	-	-100%
Administration	20,000	20,000	-	20,000	0%
Engineers/Consultants	10,000	9,500	(500)	10,000	0%
Utility Property Taxes	3,600	3,528	(72)	3,700	3%
Professional Development	3,000	59	(2,941)	5,000	67%
Telephone/Communications	9,500	11,168	1,668	9,500	0%
Total	49,100	45,255	(3,845)	48,700	-1%
WATERMAINS EXPENSES					
Vehicle Fuel Expense	3,500	3,244	(256)	3,500	0%
Vehicle Insurance	1,500	1,500	-	1,550	3%
Vehicle Repairs & Maint.	1,200	927	(273)	1,200	0%
Watermains Sal/Ben.	14,662	14,932	271	15,427	5%
Watermains Equip. Repair	5,000	34	(4,966)	5,000	0%
Watermains Materials	5,000	1,707	(3,293)	5,000	0%
Meters	5,000	-	(5,000)	5,000	0%
Street Repairs	25,000	25,000	0	25,000	0%
Water Testing	10,000	8,332	(1,668)	12,000	20%
Total	70,862	55,676	(15,185)	73,677	4%
PUMPHOUSES EXPENSES					
Pumphouse Insurance	3,300	3,302	2	3,350	2%
Pumphouse Power	5,200	4,911	(289)	5,400	4%
Pumphse Equip Maintenance	4,000	3,391	(609)	4,000	0%
Pumphouse Mat. & Supplies	1,500	-	(1,500)	1,500	0%
Total	14,000	11,604	(2,396)	14,250	2%

	2016 Budget	2016 Projected	Forecast Over (Under)	2017 Budget	% Change Budget 17/16
TREATMENT AND DISPOSAL					
T&D Salaries/Benefits	14,662	16,832	2,170	15,427	5%
T&D Materials	500	-	(500)	500	0%
T&D Power	40,500	39,685	(815)	41,250	2%
T&D Insurance	1,300	1,090	(210)	1,400	8%
T&D Maintenance	10,000	3,031	(6,969)	8,500	-15%
T&D Cleaning	2,100	-	(2,100)	2,100	0%
T&D Generator Fuel		454		1,000	
T&D Property Taxes	11,200	11,547	347	11,400	2%
Total	80,262	72,639	(8,077)	81,577	2%
SEWER MAINS EXPENSES					
Sewermains-Salaries	8,797	7,519	(1,278)	9,256	5%
Sewer & Serv Equip. Repr.	5,500	-	(5,500)	5,500	0%
Sewermains Materials	5,000	-	(5,000)	5,000	0%
Sewermain Cleaning	20,000	15,244	(4,756)	20,000	0%
Total	39,297	22,763	(16,534)	39,756	1%
WATER TREATMENT PLANT					
WTP Power	53,800	51,252	(2,548)	55,000	2%
WTP Salaries	20,526	21,101	575	21,598	5%
WTP Property Tax	8,350	9,623	1,273	8,500	2%
WTP Repairs & Maint.	10,000	6,331	(3,669)	20,000	100%
WTP Insurance	2,244	2,244	-	2,300	2%
WTP Chemical Supplies	11,500	11,756	256	13,500	17%
WTP Supplies	1,000	5,997	4,997	1,500	50%
Total	107,420	108,304	883	122,398	14%
Total Operational Expense	360,940	316,241	(45,153)	380,359	5%
FINANCIAL SERVICES					
S/T Inter. & Bank Chgs	2,500	5,957	3,457	5,000	100%
Discount on Bond Issue	4,541	1,639	(2,902)	1,000	-78%
Deficit 2 years Prior				3,161	
Water Debenture Principal	137,500	137,500	-	134,500	-2%
Water Debenture Interest	27,627	27,537	(90)	30,561	11%
Sewer Debenture Principal	137,500	137,500	-	134,500	-2%
Sewer Debent. Interest	27,627	27,537	(90)	30,561	11%
Transfer To Utility Operating Reserve	25,000	47,000	22,000	25,000	0%
Transfer To Utility Capital Reserve Fund	10,000	190,000	180,000	10,000	0%
Total	372,295	574,670	202,375	374,282	1%
Surplus/Deficit from General Operations	27,033	37,137	10,558	34,713	
LESS:					
Transfer for Capital Expenditures	27,033	37,137	10,104	34,713	
Surplus / (Deficit)	0	-	454	0	

**Capital Budget - Utility Fund
2017**

CAPITAL EXPENDITURES	2016 Projected	2016 Budget	2017 Budget	% Change Budget 17/16
Small Equipment			20,000	
Katy's Cove Sanitary Sewer	-			
Parr St- 1/2 Block Water & Sewer	-	65,000		
Sewermain Work- King and Water	185,020	100,000		
Alexandra Crescent			280,900	
Edward St			245,930	
Charles St	344,484	350,000	384,020	
Total Utility Capital Expenditures	529,504	515,000	930,850	81%

Utility Capital Fund - Proposed Funding

Utility Operating Fund	37,137	27,033	34,713	
Clean Water & Wastewater Fund	0		683,138	
Gas tax Fund	182,367	132,967	0	
Long Term Borrowing	310,000	355,000	100,000	
Reserve Funds to Capital	-		113,000	
Total Funding	529,504	515,000	930,850	81%