

# *Town of Saint Andrews*

## **Budget 2013**

This Document Presents the  
2013 Budget for all Accounts of the  
Town of Saint Andrews

*This is a copy as approved by Council on December 17, 2012, in a  
special meeting of Council.*

General Operating Fund

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Utility Capital Fund

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**Town of St Andrews**  
**General Operating Fund**  
 Budget 2013

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget '13-'12
<b>Revenue</b>					
Taxation Revenue	3,025,538	3,025,538	-	3,042,600	1%
Designated Highways	22,305	22,305	0	22,305	0%
Fees and Licenses	34,172	29,473	(4,699)	34,724	2%
Fire Protection LSDs	87,373	87,374	1	91,365	5%
Recreational Services	173,856	193,560	19,704	173,856	0%
Youth Center Revenues	31,500	33,558	2,058	31,500	0%
Trust Fund Transfers	67,500	67,361	(139)	77,850	15%
Wharf Revenue	41,500	47,771	6,271	38,500	-7%
Katy's Cove	21,100	24,581	3,481	19,950	-5%
Recovery- Utility Fund	20,000	20,000	0	20,000	0%
Property Rentals	20,520	19,209	(1,311)	20,520	0%
Second Prior Year Surplus	13,157	13,157	-	45,000	-100%
Transfer from Operating Reserves	-	164,000	164,000	-	-
Sundry Income	123,428	216,283	92,855	129,640	5%
<b>Total Receipts</b>	<b>3,681,948</b>	<b>3,964,170</b>	<b>282,222</b>	<b>3,747,809</b>	<b>2%</b>

<b>Disbursements</b>					
General Government	590,702	578,829	(11,873)	644,505	9%
Economic Development	169,521	204,380	34,859	177,135	4%
Environmental Development	139,500	132,624	(6,876)	135,100	-3%
Visitor Information Centre	45,950	46,350	400	44,000	-4%
Protective Services	357,470	381,599	24,129	366,675	3%
Medical Centre	73,360	61,124	(12,236)	73,500	0%
Safety Services	259,415	238,204	(21,212)	280,146	8%
Buildings and Grounds	15,135	11,955	(3,180)	15,409	2%
Parks & Recreation	84,347	83,823	(524)	85,030	1%
Katy's Cove	31,865	32,234	369	34,285	8%
Wharf	66,535	63,805	(2,730)	66,955	1%
Public Works	697,872	649,104	(48,768)	678,125	-3%
Ross Memorial Library	78,171	75,259	(2,912)	72,085	-8%
Ross Memorial Museum	107,425	105,016	(2,409)	115,055	7%
Recreation Services	280,961	273,957	(7,005)	282,439	1%
Youth Center	70,349	68,839	(1,510)	68,957	-2%
Trust Fund Payouts	6,092	6,675	583	7,408	22%
Fiscal Services	251,431	256,624	5,194	242,288	-4%
Retirement Fund Contribution		139,800	139,800	10,900	14%
Cost of Assessment & RSC	50,661	50,663	2	57,526	14%
Transfer to Utility	251,886	373,981	122,094	94,061	-63%
<b>Total Disbursements</b>	<b>3,628,648</b>	<b>3,834,845</b>	<b>206,196</b>	<b>3,551,582</b>	<b>-2%</b>

<b>Surplus/Deficit from General Operations</b>	<b>53,300</b>	<b>129,326</b>	<b>76,026</b>	<b>196,227</b>	<b>268%</b>
LESS:					
Transfer for Capital Expenditures	38,300	69,303	31,003	196,227	412%
Transfer to Reserve Funds	15,000	60,000	45,000	0	-100%

<b>Surplus / (Deficit)</b>	<b>(0)</b>	<b>23</b>	<b>23</b>	<b>-</b>	
<b>Tax Base</b>	<b>261,141,510</b>			<b>263,849,200</b>	<b>1.04%</b>
<b>Municipal Tax rate</b>	<b>\$1.1077</b>			<b>\$1.1077</b>	

**Town of St Andrews  
Departmental Budgets  
2013**

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>General Operating Fund</b>					
Fire Protection - LSD	87,373	87,374	1	91,365	5%
Designated Highways	22,305	22,305	0	22,305	0%
Building Permits	20,000	13,329	(6,671)	20,000	0%
Dev't Officer Approval	3,000	257	(2,743)	3,000	0%
Rezoning Fees	1,200	5,450	4,250	1,200	0%
Dog Licencing	1,500	1,412	(88)	1,500	0%
Police Fines	8,472	9,024	552	9,024	7%
Recovery- Utility Account	20,000	20,000	0	20,000	0%
Property And Land Rentals	8,900	7,709	(1,191)	8,900	0%
Sundry Income	2,000	(636)	(2,636)	2,000	0%
GNB Proceeds Storm Damage Claim		52,000			
Taxation - Warr. Of Assessment	2,892,664	2,892,666	2	2,922,658	1%
Taxation - Unconditional Grant	128,632	128,630	(2)	104,247	-19%
Taxation - Fed. Grant-In-Lieu	4,242	4,242	-	15,695	270%
Incoming Trust Income	19,296	19,637	341	17,673	-8%
<b>Total Revenue</b>	<b>3,219,584</b>	<b>3,263,400</b>	<b>(8,185)</b>	<b>3,239,567</b>	<b>1%</b>
<b>Expenses</b>					
Cost Of Assessment	50,661	50,663	2	51,187	1%
Contribution to Regional Commission				6,339	
PSAB Adjustment- Retirement Benefit		139,800		10,900	
Go- Transfer To Utility	251,886	373,981	122,094	94,061	-63%
<b>Total Expenses</b>	<b>302,547</b>	<b>564,444</b>	<b>122,096</b>	<b>162,487</b>	<b>-46%</b>
<b>Net Surplus (Deficit)</b>	<b>2,917,037</b>	<b>2,698,956</b>	<b>(130,281)</b>	<b>3,077,080</b>	<b>5%</b>
<b>Administrative Services</b>					
Advertising	5,000	5,261	261	5,000	0%
Advertising- Bylaws, rezoning		1,547	1,547		
Animal Control Officer	6,100	5,523	(577)	6,100	0%
Animal Control Wildlife	2,500	-	(2,500)	2,500	0%
Audit	15,500	14,497	(1,003)	15,000	-3%
Consultants/Survey	40,000	24,921	(15,079)	15,000	-63%
Storm Water Management Plan				75,000	
Bioing Inspector	20,000	32,021	12,021	20,000	0%
Bylaw Enforcements	20,000	15,260	(4,740)	10,000	-50%
Computer Maint/Supplies	7,381	8,036	655	10,181	38%
Dues & Fees	5,000	5,084	84	5,000	0%
Donations, Grants	500	500	-	500	0%
EMO Planning	2,000	(1,872)	(3,872)	2,000	0%
Equipment Rental	3,400	1,847	(1,553)	3,400	0%
Flags & Pins	500	(32)	(532)	500	0%
Heat & Lights	12,100	10,761	(1,339)	11,400	-6%
Property Insurance	530	528	(2)	585	10%
Insurance	21,000	20,952	(48)	23,000	10%
Office Supplies	7,250	7,053	(197)	7,250	0%
Legal Expenses	25,000	18,509	(6,491)	25,000	0%
Postage	3,600	3,263	(337)	3,600	0%
Mail Outs	750	1,602	852	750	0%
Property Taxes	6,500	6,384	(116)	6,500	0%
Travel- Town Staff	5,000	4,907	(93)	5,000	0%
Travel- Council	3,000	2,304	(696)	3,000	0%
Repairs & Maint.	8,500	4,990	(3,510)	8,500	0%
Janitorial	12,000	10,171	(1,829)	12,000	0%
Telephone	15,000	16,735	1,735	15,000	0%
Staff Salaries	286,533	303,622	17,089	292,681	2%
Council Stipends	39,058	37,091	(1,967)	39,058	0%
Professional Development	15,000	15,365	365	13,000	-13%
Council Professional Development				6,000	
Water & Sewer	2,000	2,000	-	2,000	0%
<b>Total Expenses</b>	<b>590,702</b>	<b>578,829</b>	<b>(11,873)</b>	<b>644,505</b>	<b>9%</b>

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>Economic Development</b>					
Revenue	26,000	26,000	-	26,000	0%
Block House Recovery		37,182	37,182		0%
Donations towards Economic Dev't	26,000	63,182	37,182		
<b>Total Revenue</b>					
Expenses	12,000	11,970	(30)	12,000	0%
Assistance Grants	5,000	5,000	-	350	0%
Economic Development Project	350	279	(71)	10,000	0%
Blockhouse, Heat & Lights	10,000	9,503	(497)	5,000	-50%
Canada Day Celebrations	10,000	10,085	85		
Cruise Ship Initiative		25,486		1,000	0%
Cruise Ship Experience	1,000	221	(779)	7,700	0%
Doctor's Residence	7,700	7,628	(72)	23,500	0%
Civic Promotions	23,500	24,571	1,071	1,500	0%
Blockhouse Wages	1,500	1,544	44	100	0%
Blockhouse Wage Benefits	100	8	(92)	16,000	129%
Blockhouse Rep & Maint	7,000	7,000	-	415	-75%
Charlotte Coastal Region Tourism Assoc.	1,691	1,784	93	1,000	0%
Enterprise Charlotte		347		4,920	
Enterprise Charlotte- R & M	4,920	4,800	(120)		
Enterprise Charlotte- R & M				4,920	
Ent Char! Use Office Space				4,000	
Enterprise Heats & Lights				1,300	
Enterprise- Insurance				5,500	
Enterprise- Property Tax	10,000	14,293	4,293	5,000	-50%
Festivals and Events	410	410	-	5,000	-100%
Fundy Community Fdn.				10,000	
Heritage Initiative	47,800	50,487	2,687	47,800	0%
In Kind Use Arena Space	10,500	12,473	1,973	10,500	0%
Kingsbrae Utilities	8,500	8,991	491	9,000	6%
Property Taxes, Town Lots	7,000	7,000	-		-100%
Tourism Partnership Consultant	550	500	(50)	550	0%
Website Development	169,521	204,380	9,026	177,135	4%
<b>Total Expenses</b>					
	(143,521)	(141,198)	28,156	(151,135)	5%
<b>Net Surplus (Deficit)</b>					
<b>VISITOR CENTRE</b>					
REVENUE					
Sundry Income		172	172		
<b>EXPENSES</b>					
Computers & Technology	500	41	(459)	500	0%
Janitorial	300	487	187	300	0%
Repairs and Maint	1,000	282	(718)	500	-50%
Telephone	1,000	428	(572)	1,000	0%
Power	1,200	1,200	-	1,200	0%
Postage	500	247		500	0%
Office Supplies	500	142	(358)	500	0%
Promotional Materials	8,050	4,766	(3,284)	5,000	-38%
Staff Supplies	1,200	15	(1,185)	1,200	0%
Signage	800	509	(291)	800	0%
Salaries & Wages	28,840	35,434	6,594	30,000	4%
Benefits	2,060	2,798	738	2,500	21%
<b>TOTAL EXPENSES</b>	45,950	46,350	653	44,000	-4%
<b>NET SURPLUS (DEFICIT)</b>	(45,950)	(46,350)	(653)	(44,000)	-4%

	2012		Forecast Over (Under)	2013		% Change Budget 13/12
	Budget	Projected		Budget	Budget	
<b>Fiscal Services</b>						
<b>Revenues</b>						
Surplus 2nd Previous Year	13,157	13,157	-	45,000		-100%
Transfer from Operating Reserve	36,928	164,000	164,000	36,640		-1%
Kingsbrae (Recovery)	50,085	36,928	-	81,640		63%
<b>Total Revenues</b>	<b>100,170</b>	<b>214,085</b>	<b>-</b>	<b>162,280</b>		
<b>Expenses</b>						
Short Term Interest & Bk Charge	3,000	6,254	3,254	7,250		142%
Deficit, 2nd prior Year			1,939	4,270		
Long Term Interest	42,911	44,850	-	41,518		-3%
Long Term Principal Repayment	166,000	166,000	-	147,000		-11%
Kingsbrae Long Term Interest	8,928	8,928	-	7,640		-14%
Kingsbrae Long Term Principal	28,000	28,000	-	29,000		4%
Discount on Bond Issue	2,592	2,592	-	5,610		116%
Transfer To Capital Reserve	-	50,000	50,000	-		
Transfer To Operating Reserve	-	10,000	10,000	-		
Transfer For Retirement Reserve	15,000	(15,000)	(15,000)	-		-100%
<b>Total Expenses</b>	<b>266,431</b>	<b>316,624</b>	<b>50,193</b>	<b>242,288</b>		<b>-9%</b>
<b>Net Surplus (Deficit)</b>	<b>(216,346)</b>	<b>(102,539)</b>	<b>(50,193)</b>	<b>(160,648)</b>		<b>-26%</b>
<b>Public Works</b>						
<b>Revenue</b>						
Sundry Income		55				
<b>EXPENSES</b>						
Fleet Repairs	32,500	31,766	(734)	35,400		9%
Fleet Insurance	6,473	6,456	(17)	7,120		10%
Fleet Fuel	36,000	31,383	(4,617)	36,000		0%
Equipment Rental	7,500	2,084	(5,416)	7,500		0%
Dues & Fees	200	-	(200)	200		0%
Heat & Lights	13,500	12,673	(827)	13,500		0%
Street Lighting Electric.	42,511	38,082	(4,429)	43,786		3%
Street Lights Maintenance	6,000	1,071	(4,929)	6,000		0%
Building Insurance	800	804	4	880		10%
Property Taxes	4,982	8,049	3,067	8,210		65%
Small Tools & Equipment	4,000	3,558	(442)	4,000		0%
Materials & Supplies	6,300	7,576	1,276	6,200		-2%
Hydrants	4,000	3,284	(716)	4,000		0%
Protective Clothing	4,000	3,982	(18)	4,000		0%
Telephone	4,100	4,861	761	4,100		0%
Culverts & Ditches	25,000	24,794	(206)	15,000		-40%
Asphalt	13,500	11,859	(1,642)	13,500		0%
Gravel	25,000	24,819	(181)	15,000		-40%
Salt	50,000	45,607	(4,393)	50,000		0%
Sidewalk Repairs	40,000	55,445	15,445	20,000		-50%
Street Repairs	1,000	2,917	1,917	1,000		0%
Street Signs	4,000	1,372	(2,628)	4,000		0%
Lane & Street Marking	7,000	6,678	(322)	7,500		7%
Bldg & Grounds	8,000	7,149	(851)	14,400		80%
Tree Care	5,000	4,441	(559)	5,000		0%
Wood & Chip removal	4,000	5,000	1,000	5,000		25%
Snow Removal	1,000	-	(1,000)	1,000		0%
Salaries & Wages	312,650	280,560	(32,090)	317,275		1%
Benefits	58,029	52,251	(5,778)	58,662		1%
Wcb	5,378	3,959	(1,419)	4,442		-17%
Professional Consultant	-	1,085	1,085	-		0%
Travel	200	200	-	200		0%
Water & Sewer	250	340	90	250		0%
Transfer to Environmental Dev't	(6,000)	(6,000)	-	(6,000)		0%
Transfer to Wharf	(4,000)	(4,000)	-	(4,000)		0%
Transfer To Utility	(25,000)	(25,000)	-	(25,000)		0%
<b>Total Expenses</b>	<b>697,872</b>	<b>649,104</b>	<b>(48,768)</b>	<b>678,125</b>		<b>-3%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(697,872)</b>	<b>(649,049)</b>	<b>48,768</b>	<b>(678,125)</b>		<b>-3%</b>

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>Environmental Development</b>					
Solid Waste Collection Charges	69,000	67,980	(1,020)	69,000	0%
Solid Waste Tipping Fees	50,000	44,125	(5,875)	47,000	-6%
Tree Committee	11,500	11,514	14	10,000	-13%
Leaf Composting Supplies	3,000	3,004	4	3,100	3%
Leaf Composting Collection Costs	6,000	6,000	-	6,000	0%
<b>Total</b>	<b>139,500</b>	<b>132,624</b>	<b>(6,876)</b>	<b>135,100</b>	<b>-3%</b>
<b>Building &amp; Grounds</b>					
Revenue		4,800	(120)	4,920	0%
In Kind Use Of Office Spac	4,920			5,500	0%
Tea House Lease	5,500	5,500		10,420	0%
<b>Total Revenue</b>	<b>10,420</b>	<b>10,300</b>	<b>(120)</b>		
<b>Expenses</b>					
Bg- General Ground Maint.	5,000	4,813	(187)	5,000	0%
Bg - General Grounds Equipment	500	250	(250)	500	0%
Bg - Frye Rd Dump Insur. & Tax	2,000	1,305	(695)	2,100	5%
Bg- Tea House Heats/lights	300	-	(300)	300	0%
Bg- Tea House Water & Sewer	-150	150	-	150	0%
Bg- Tea House Repairs	3,000	1,205	(1,795)	3,000	0%
BG- Tea House Insurance	550	552	2	605	10%
Bg- Tea House Property Taxes	2,781	3,680	899	3,754	35%
<b>Total Expenses</b>	<b>14,281</b>	<b>11,955</b>	<b>(2,326)</b>	<b>15,409</b>	<b>8%</b>
<b>Net Surplus (Deficit)</b>	<b>(3,861)</b>	<b>(1,655)</b>	<b>2,206</b>	<b>(4,989)</b>	<b>29%</b>
<b>Protective Services</b>					
Federal Contract	310,000	336,960	26,960	320,000	3%
Property Insurance	1,236	1,236	-	1,360	10%
Janitorial	2,700	2,600	(100)	2,700	0%
Jail Expenses	1,000	760	(240)	1,000	0%
Heat & Lights	4,000	3,980	(20)	4,000	0%
Water & Sewer	200	300	100	315	58%
R & M /Office Equip.	1,500	403	(1,097)	1,500	0%
Secretary Wages	30,000	29,600	(400)	30,000	0%
Property Taxes	6,834	5,760	(1,074)	5,800	-15%
<b>Total Expenses</b>	<b>357,470</b>	<b>381,599</b>	<b>24,129</b>	<b>366,675</b>	<b>3%</b>

	2012	2012	Forecast	2013	% Change
	Budget	Projected	Over (Under)	Budget	Budget 13/12
<b>Safety Services</b>					
<b>REVENUE</b>					
Payments from GNB		823	973		
Donations		80	973		
<b>TOTAL REVENUE</b>		903	1,947		
<b>EXPENSES</b>					
Fleet Fuel	4,900	5,621	721	6,000	22%
86 Ford Truck Repairs	2,800	1,542	(1,258)	4,500	61%
93 Ford Pumper Repairs	1,500	595	(905)	1,500	0%
Dodge 1/2 Ton Repair	4,200	4,468	268	3,500	-17%
01 Freightliner Repairs	2,000	2,227	227	2,000	0%
10 Freightliner Repairs	1,200	1,335	135	1,300	8%
Fleet Insurance	5,000	4,992	(8)	5,500	10%
Heat & Lights	8,000	7,761	(239)	8,100	1%
Volun Firefighter Insur	2,650	2,759	109	2,650	0%
Property Insurance	1,700	1,692	(8)	1,870	10%
Property Taxes	9,500	8,892	(608)	9,500	0%
Building Maintenance	3,000	2,436	(564)	28,000	833%
Equipment Maintenance	5,500	5,761	261	5,500	0%
Janitorial	1,000	1,011	11	1,000	0%
Protective Clothing	10,000	9,522	(478)	10,000	0%
Prevention Programs	1,200	1,185	(15)	1,200	0%
Communication/Phone	18,500	18,745	245	18,500	0%
Postage & Office Suppl	300	361	61	300	0%
Firefighting Supplies	13,000	11,367	(1,633)	13,000	0%
Water & Sewer	500	452	(48)	500	0%
Salaries & Wages	47,341	37,279	(10,062)	43,675	-8%
Benefits	9,899	5,373	(4,526)	6,295	-36%
WCB	769	517	(252)	800	4%
Water Cost	75,000	75,000	-	75,000	0%
Prof.Devlp./Dues & Fees	6,500	4,294	(2,206)	6,500	0%
Chief's Conferences	800	361	(439)	800	0%
Stipends	12,000	12,000	-	12,000	0%
Worksafe Premium on Firefighters LTD	10,656	10,656	-	10,656	0%
<b>Total Expenses</b>	<b>259,415</b>	<b>238,204</b>	<b>(21,212)</b>	<b>280,146</b>	<b>8%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(259,415)</b>	<b>(237,301)</b>	<b>23,158 #</b>	<b>(280,146)</b>	<b>8%</b>
<b>Wharf</b>					
<b>Revenue</b>					
Tour/Commercial Wharf Rev	20,000	22,055	2,055	20,000	0%
Mooring Income	1,000	1,100	100	1,000	0%
Aquaculture Wharf Rev	500	850	350	2,500	400%
Commercial Fishery Income	1,000	-	(1,000)	1,000	0%
Pleasure Craft Wharf Rev	10,000	9,723	(277)	10,000	0%
Cruise Ship Revenue	5,000	5,640	(710)	3,000	0%
Berthage Fees	3,000	2,290	(710)	1,000	0%
Other Wharf Rev	1,000	6,114	5,114	1,000	0%
<b>Total Revenue</b>	<b>41,500</b>	<b>47,771</b>	<b>5,631</b>	<b>38,500</b>	<b>-7%</b>
<b>Total Expenses</b>	<b>4,000</b>	<b>3,996</b>	<b>(4)</b>	<b>4,400</b>	<b>10%</b>
Insurance	10,000	11,593	1,593	10,000	0%
Maintenance	2,500	52	(2,448)	2,500	0%
Engineer & Consultants	1,000	1,029	29	1,000	0%
Supplies	800	818	18	820	2%
Property Taxes	2,800	2,575	(225)	2,800	0%
Power	13,500	13,747	247	13,500	0%
Security	2,000	39	(1,961)	2,000	0%
Equipment Purchases	1,800	1,307	(493)	1,800	0%
Communications	22,725	22,781	56	22,725	0%
Wharfing Wages	660	1,118	458	660	0%
Wharfing Benefits	4,000	4,000	-	4,000	0%
Wages from Public Works	750	750	-	750	0%
Water & Sewer	66,535	63,805	(2,730)	66,955	1%
<b>Total Expenses</b>	<b>(25,035)</b>	<b>(16,034)</b>	<b>8,361</b>	<b>(28,455)</b>	<b>14%</b>
<b>Net Surplus (Deficit)</b>					



	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>Medical Centre</b>					
Revenue	1,200	1,200	-	1,200	0%
Rental Revenue	50,000	50,000	-	50,000	0%
Donation	51,200	51,200	-	51,200	0%
<b>Total Revenue</b>					
Expenses	8,000	5,055	(2,945)	8,000	0%
Electricity	11,500	10,930	(570)	11,500	0%
Communications	900	925	25	900	0%
Equipment Rental	4,500	3,790	(710)	4,500	0%
Fuel Oil	1,960	1,956	(4)	2,100	7%
Insurance Expense	2,700	2,289	(411)	2,700	0%
Janitorial	10,000	5,444	(4,556)	10,000	0%
Medical Supplies	2,500	1,005	(1,495)	2,500	0%
Office Supplies	6,500	4,361	(2,139)	6,500	0%
Repairs & Maintenance	4,500	4,896	396	4,500	0%
Property Taxes	20,000	20,000	-	20,000	0%
Physician Incentive	300	472	172	300	0%
Water & Sewer	73,360	61,124	(12,236)	73,500	0%
<b>Total Expenses</b>					
	(22,160)	(9,924)	12,236	(22,300)	1%
<b>Net Surplus (Deficit)</b>					
<b>Katy's Cove</b>					
Revenue	8,000	8,705	705	8,000	0%
Gate Receipts	2,100	2,560	460	2,200	5%
Program Revenue	2,500	3,316	816	2,750	10%
Retail Sales		4,000	4,000		
Donations	6,500	6,000	(500)	6,000	-8%
Pledges	2,000	-	(2,000)	1,000	-50%
Hiring Grants	21,100	24,581	3,481	19,950	-5%
<b>Total Revenue</b>					
Expenses	1,500	1,164	(336)	1,200	-20%
Canteen Purchases	800	1,447	647	800	0%
Programs Costs	500	163	(337)	250	-50%
Advertising	515	515	-	565	10%
Insurance	400	58	(342)	200	-50%
Telephone	450	559	109	450	0%
Supplies	2,000	6,418	4,418	4,500	125%
Repairs And Maintenance	24,200	20,155	(4,045)	24,000	-1%
Wages	1,100	1,384	284	1,920	75%
Payroll Benefit	400	371	(29)	400	0%
Web	31,865	32,234	369	34,285	8%
<b>Total Expenses</b>					
	(10,765)	(7,653)	3,112	(14,335)	33%
<b>Net Surplus (Deficit)</b>					
<b>Parks &amp; Recreation</b>					
Revenue	1,500	1,505	5	1,500	0%
Field Rental Fees					
Expenses	5,000	1,514	(3,486)	5,000	0%
Mallory Field Rep & Maint	563	605	42	619	10%
Mallory Field Insurance	400	166	(234)	400	0%
Mallory Field Heats & Lights	2,718	3,030	312	2,786	2%
Mallory Field Property Tax	530	420	(110)	530	0%
Cent.Park, Heat/Lights	205	204	(1)	226	10%
Cent Park Insurance	2,000	1,728	(272)	2,000	0%
Cent.Park - Reps & Maint.	1,000	194	(806)	1,000	0%
Langmaid Park Maint	200	-	(200)	200	0%
Langmaid Park Prop Tax	500	2,000	1,500	500	0%
Tennis Courts Rep & Maint	5,000	3,225	(1,775)	5,000	0%
Other Park Costs	1,200	456	(744)	1,200	0%
Small Tools & Equipment	2,500	824	(1,676)	2,500	0%
Walking Trails- Rep& Maint	49,031	47,744	(1,287)	49,570	1%
Labour Costs- Parks & Rec	13,500	21,711	8,211	13,500	0%
Seasonal Wages	84,347	83,823	(524)	85,030	1%
<b>Total Expenses</b>					
	(82,847)	(82,316)	529	(83,530)	1%
<b>Net Surplus (Deficit)</b>					

	2012		2012		Forecast		2013		% Change	
	Budget	Projected	Projected	Over (Under)	Budget	Budget	Budget	Budget	Budget	Budget 13/12
<b>Recreational Services</b>										
<b>Revenue</b>										
Arena Board Contributions	2,000	-	-	(2,000)	2,000	2,000	2,000	2,000	0%	0%
Public Skating	2,000	1,781	-	(219)	2,000	2,000	2,000	2,000	0%	0%
St. Andrews Minor Hockey	16,500	27,317	10,817	10,817	16,500	16,500	16,500	16,500	0%	0%
St. Stephen Minor Hockey	9,000	4,771	(4,229)	(4,229)	9,000	9,000	9,000	9,000	0%	0%
Speed Skating	13,500	14,508	1,008	1,008	13,500	13,500	13,500	13,500	0%	0%
Miscellaneous Ice Rental	24,000	36,738	12,738	12,738	24,000	24,000	24,000	24,000	0%	0%
Curling Club Lease	29,356	29,090	(266)	(266)	29,356	29,356	29,356	29,356	0%	0%
Heather Curl Clb. Bar Sal	600	600	-	-	600	600	600	600	0%	0%
Theater Rental	2,000	800	(1,200)	(1,200)	2,000	2,000	2,000	2,000	0%	0%
Building Rentals	10,000	5,686	(4,314)	(4,314)	10,000	10,000	10,000	10,000	0%	0%
Dormitory Rental	-	-	-	-	-	-	-	-	0%	0%
Community Channel In Kind Rent	8,400	8,400	-	-	8,400	8,400	8,400	8,400	0%	0%
Call Centre In Kind Rent	28,000	28,000	-	-	28,000	28,000	28,000	28,000	0%	0%
MI In kind Rent	8,400	8,400	-	-	8,400	8,400	8,400	8,400	0%	0%
Commercial Rent	15,000	18,460	3,460	3,460	15,000	15,000	15,000	15,000	0%	0%
Vending Machines	600	48	(552)	(552)	600	600	600	600	0%	0%
In Kind Use Arena Space	3,000	7,455	4,455	4,455	3,000	3,000	3,000	3,000	0%	0%
<b>Total Revenue</b>	<b>172,356</b>	<b>192,055</b>	<b>19,699</b>	<b>19,699</b>	<b>172,356</b>	<b>172,356</b>	<b>172,356</b>	<b>172,356</b>	<b>0%</b>	<b>0%</b>
<b>Expenses</b>										
Auto Expense	3,000	2,804	(196)	(196)	3,000	3,000	3,000	3,000	0%	0%
Advertising & Promotion	1,000	106	(894)	(894)	1,000	1,000	1,000	1,000	0%	0%
Signage For Boards	600	300	(300)	(300)	600	600	600	600	0%	0%
Property Insurance	3,100	3,096	(4)	(4)	3,400	3,400	3,400	3,400	10%	10%
Heat & Lights	100,000	93,093	(6,907)	(6,907)	100,000	100,000	100,000	100,000	0%	0%
Equipment Repair	13,000	13,326	326	326	13,000	13,000	13,000	13,000	0%	0%
Electrical	2,100	1,290	(810)	(810)	2,100	2,100	2,100	2,100	0%	0%
Plumbing	1,000	1,174	174	174	1,000	1,000	1,000	1,000	0%	0%
Building Maintenance	20,500	19,940	(560)	(560)	20,500	20,500	20,500	20,500	0%	0%
Solid Waste Removal	3,000	2,718	(282)	(282)	3,000	3,000	3,000	3,000	0%	0%
Ice Making Supplies	1,000	2,078	1,078	1,078	1,000	1,000	1,000	1,000	0%	0%
Zamboni Maintenance	1,500	3,695	2,195	2,195	1,500	1,500	1,500	1,500	0%	0%
Janitorial	3,600	4,610	1,010	1,010	3,600	3,600	3,600	3,600	0%	0%
Property Taxes	8,600	9,180	580	580	8,600	8,600	8,600	8,600	0%	0%
Propane	4,000	2,510	(1,490)	(1,490)	3,000	3,000	3,000	3,000	-25%	-25%
Telephone/communications	3,700	3,312	(388)	(388)	3,700	3,700	3,700	3,700	0%	0%
Security System	1,000	2,273	1,273	1,273	1,000	1,000	1,000	1,000	0%	0%
Office Supplies	200	269	69	69	250	250	250	250	25%	25%
Supplies	-	888	888	888	1,000	1,000	1,000	1,000	1%	1%
Wages & Benefits	144,092	139,361	(4,732)	(4,732)	145,709	145,709	145,709	145,709	1%	1%
Clothing	1,500	1,486	(14)	(14)	1,550	1,550	1,550	1,550	3%	3%
Water & Sewer	13,500	14,191	691	691	13,500	13,500	13,500	13,500	0%	0%
Transfer Costs To Park & Rec	(49,031)	(47,743)	1,287	1,287	(49,570)	(49,570)	(49,570)	(49,570)	1%	1%
<b>Total Expenses</b>	<b>280,961</b>	<b>273,957</b>	<b>(7,005)</b>	<b>(7,005)</b>	<b>282,439</b>	<b>282,439</b>	<b>282,439</b>	<b>282,439</b>	<b>1%</b>	<b>1%</b>
<b>Net Surplus (Deficit)</b>	<b>(108,606)</b>	<b>(81,902)</b>	<b>26,704</b>	<b>26,704</b>	<b>(110,083)</b>	<b>(110,083)</b>	<b>(110,083)</b>	<b>(110,083)</b>	<b>1%</b>	<b>1%</b>
<b>Trust Funds</b>										
Payout Waycott Trust	1,076	1,100	24	24	1,252	1,252	1,252	1,252	16%	16%
Payout Harrington Trust	71	76	5	5	76	76	76	76	7%	7%
Payout Community School	377	900	523	523	434	434	434	434	15%	15%
Payout D'Andrea Trust	307	375	68	68	341	341	341	341	11%	11%
Payout Albert Mcquoid Tr.	2,448	2,300	(148)	(148)	2,812	2,812	2,812	2,812	15%	15%
Payout-Smith Trust	-	324	324	324	364	364	364	364	17%	17%
Payout-Hosmer Trust	1,813	1,600	(213)	(213)	2,129	2,129	2,129	2,129	17%	17%
<b>Total Expenses</b>	<b>6,092</b>	<b>6,675</b>	<b>583</b>	<b>583</b>	<b>7,408</b>	<b>7,408</b>	<b>7,408</b>	<b>7,408</b>	<b>22%</b>	<b>22%</b>

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>Ross Memorial Library</b>					
Revenue	20,876	23,653	2,777	24,071	15%
Ross Trust Funds					
Expenses	137	-	(137)	141	3%
Dues & Fees	5,000	4,946	(54)	7,000	40%
Library- Books And Periodicals	675	748	73	696	3%
Programs	10,017	10,303	286	10,600	6%
Heat & Lights	2,432	2,424	(8)	2,670	10%
Building Insurance	9,884	2,665	(7,219)	7,090	-28%
Repairs & Maintenance	8,487	8,478	(9)	8,741	3%
Janitorial	450	-	(450)	400	-11%
Landscaping	1,967	2,448	481	2,025	3%
Telephone	1,641	1,601	(40)	1,844	12%
Office Supplies	150	133	(17)	150	0%
Postage	2,185	1,295	(890)	2,251	3%
Office Equipment	25,071	23,854	(1,217)	24,331	-3%
Secretary Wages	1,261	1,885	624	1,922	52%
Secretary Benefits	412	358	(54)	424	3%
Wcb	6,557	13,750	7,193	-	-100%
Property Taxes	1,545	-	(1,545)	1,500	-3%
Conference	300	370	70	300	0%
Water & Sewer	78,171	75,259	(2,912)	72,085	-8%
<b>Total Expenses</b>					
	78,171	75,259	(2,912)	72,085	-8%
<b>Net Surplus (Deficit)</b>					
	(57,295)	(51,606)	5,689	(48,014)	-16%
<b>Ross Memorial Museum</b>					
Revenue	37,159	24,071	(13,088)	36,106	-3%
Museum- Ross Trust Funds	3,000	6,558	3,558	4,000	33%
Museum- Provincial Grant				5,000	
Richardson Funds	5,500	7,121	1,621	6,000	9%
Donations/Other Revenue	45,659	37,750	(7,909)	51,106	12%
<b>Total Revenue</b>					
	45,659	37,750	(7,909)	51,106	12%
<b>Expenses</b>					
Expenditures From Donations		1,853	1,853		
War 1812 Commemoration				5,000	
Special Project	2,000	2,000	-	2,000	
Christmas Program	750	974	224	1,000	33%
Programs	325	256	(69)	325	0%
Dues & Fees	1,950	1,943	(7)	2,145	10%
Property Insurance	2,100	2,212	112	2,100	0%
Heat & Lights	5,500	5,434	(66)	5,500	0%
Heating Oil	9,118	7,939	(1,179)	9,301	2%
Property Taxes	3,800	2,345	(1,455)	3,500	-8%
Repairs & Maintenance	750	700	(50)	750	0%
Publicity	2,000	2,127	127	2,250	13%
Telephone	600	567	(33)	600	0%
Security System	1,000	1,010	10	1,000	0%
Office Supplies	500	453	(47)	500	0%
Postage	500	12	(488)	500	0%
Office Equipment	74,832	73,189	(1,643)	76,634	2%
Wages & Benefits	650	809	159	650	0%
Professional Development	250	371	121	500	100%
Travel	500	452	(48)	500	0%
Miscellaneous	300	370	70	300	0%
Water & Sewer					
<b>Total Expenses</b>					
	107,425	105,016	(2,409)	115,055	7%
<b>Net Surplus (Deficit)</b>					
	(61,766)	(67,266)	(5,500)	(63,948)	4%

Youth Center.

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 13/12
<b>Revenue</b>					
Fundraising/Donations	1,500	3,558	2,058	1,500	0%
Tecolote Foundation	30,000	30,000	-	30,000	0%
<b>Total Revenue</b>	<b>31,500</b>	<b>33,558</b>	<b>2,058</b>	<b>31,500</b>	<b>0%</b>
<b>Expenses</b>					
Program Costs	2,000	305	(1,695)	2,000	0%
D.A.R.E. Program	500	150	(350)	500	0%
Social Events	420	420	-	460	10%
Insurance	6,200	4,261	(1,939)	5,000	-19%
Heat & Lights	2,100	5,310	3,210	2,100	0%
Bldg Maintenance	800	1,285	485	800	0%
Equipment Maintenance	1,000	1,242	242	1,000	0%
Janitorial Expenses	4,080	4,093	13	4,080	0%
Property Taxes	2,500	1,061	(1,439)	2,500	0%
Telephone/Communication	200	78	(122)	200	0%
Office Supplies	42,432	42,675	243	42,200	-1%
Salaries & Wages	7,200	6,936	(264)	7,200	0%
Payroll Benefits	617	630	13	617	0%
W/cb	300	393	93	300	0%
Water& Sewer	70,349	68,839	(1,510)	68,957	-2%
<b>Total Expenses</b>	<b>(38,849)</b>	<b>(35,280)</b>	<b>3,568</b>	<b>(37,457)</b>	<b>-4%</b>

Town of St. Andrews  
Trust Fund Income  
2013

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 12/13
Ross Trust	56,419	65,704	9,285	66,863	
Wallce Broad Memorial	2,897	3,484	587	3,545	
Waycott Trust	1,245	1,608	363	1,637	
Harrington Trust	89	84	(5)	86	
Smith Trust	309	358	49	364	
Community Scholarship	442	502	60	511	
D'Andrea Memorial	345	394	49	401	
Olive Hosmer	1,692	2,092	400	2,129	
Centennial Park Trust	1,708	2,067	360	2,104	
Albert McQuoid	2,687	3,251	564	3,308	
Edith Nelson	985	1,263	278	1,285	
Sir James Dunn Trust	3,646	4,139	494	4,213	
Langmaid Trust	38	54	16	55	
<b>TOTAL</b>	<b>72,500</b>	<b>85,000</b>	<b>12,500</b>	<b>86,500</b>	<b>19%</b>

**Capital Budget - General Fund**  
2013

CAPITAL EXPENDITURES	2012 Budget	2012 PROJECTED	Over (under) Budget	2013 Budget	% Change PY Budget
<b><u>General Government</u></b>					
Systems Upgrade	3,000	1,669	(1,331)	2,000	
Computers & Office equipment- Library	2,700	1,073	(1,627)	2,732	
PSAB Compliance Software		-			
<b><u>Roads &amp; Street</u></b>					
Seawall Replacement	52,000	61,664	9,664	6,000	
Parking Lot- Sophia St		-		25,000	
Intersection of Marine Science Dr & Hwy 127		104,668	104,668	30,000	
Marine Science Drive		-	(5,000)		
Sidewalks	5,000	2,000	(18,000)		
Cemetery Road	20,000	3,562	3,562		
Street Ends	40,000	21,472	(18,528)		
New Lights- Market Square & Water St		-			
<b><u>Vehicles</u></b>					
Used loader/Hi-Ho		-		60,000	
<b><u>Equipment</u></b>					
Public Works	7,000	6,970	(30)		
<b><u>Property Development</u></b>					
Park Development	20,000	3,195	(16,805)		
Railway Bed		-			
Land by Medical Centre		1,271	1,271		
<b><u>Fire Department</u></b>					
Equipment Replacement		-		11,200	
<b><u>Parks &amp; Recreation</u></b>					
Lawn Tractor	25,000	1,707	1,707		
Sports Field		19,146	(5,854)		
<b><u>Wharf</u></b>					
New Building	150,000	214,296	64,296	115,000	
Dredging		20,000	20,000		
Engineering	250,000	155,117	(94,883)		
Gangway	500,000	344,753	(155,247)		
Pontoon		-			
<b><u>Buildings</u></b>					
Library	10,000	-	(10,000)	4,000	
Museum	2,500	4,317	1,817		
Arena	182,500	86,841	(95,659)	255,000	
Public Works Garage	8,600	41,666	33,066		
RCMP Building	200,000	233,642	33,642	5,000	
<b>Total General Capital Expenditures</b>	<b>\$1,478,300</b>	<b>\$1,329,029</b>	<b>(\$149,271)</b>	<b>\$515,932</b>	<b>-65%</b>
<b><u>General Capital Fund - Proposed Funding</u></b>					
General Operating Fund	38,300	97,603	59,303	196,227	
Long term Borrowing	240,000	440,000	200,000	70,000	
Capital Reserve Transfers	275,000	200,000	(75,000)	73,000	
Sale of Assets	200,000	-	(200,000)		
Donations Arena	50,000	24,000	(26,000)	50,000	
Cash in-lieu of Green-Space	75,000	77,982	2,982	76,705	
Funding Wharf Infrastructure	600,000	489,444	(110,556)	50,000	
Government Grants		-			
<b>Total Funding</b>	<b>\$1,478,300</b>	<b>\$1,329,029</b>	<b>(\$149,271)</b>	<b>\$515,932</b>	<b>-65%</b>

**Town of St Andrews**  
**Statement of Receipts and Disbursements**  
**Utility Fund**  
**Budget 2012**

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 12/13
<b>INCOME</b>					
Utility Billings	645,000	582,739	(62,261)	610,000	-5%
Interest	4,000	3,846	(154)	4,000	0%
Connections & Services	3,500	800	(2,700)	3,500	0%
Pumphouse Rent	3,600	3,600	-	3,600	0%
Fire Department	75,000	75,000	-	75,000	0%
Transfer From General Operating Fund	251,886	373,981	122,094	94,061	-63%
Gas Tax Transfer Proceeds	139,729	139,729	-	139,729	0%
ETF Funding		9,000	9,000		
Transfer from Operating Reserve Fund	3,423	3,423	-	9,603	181%
Surplus 2nd Prior Year					
<b>Total Income</b>	<b>1,126,138</b>	<b>1,192,118</b>	<b>65,979</b>	<b>939,493</b>	<b>-17%</b>
<b>EXPENSES</b>					
<b>WATER &amp; SEWER ADMIN</b>					
Dues & Fees	500	25	(475)	500	0%
ECW Consulting	2,500	1,400	(1,100)	2,500	0%
Administration	20,000	20,000	-	20,000	0%
Engineers/Consultants	10,000	4,972	(5,028)	25,000	150%
ETF- Watershed Expenditures	-	9,000	9,000	-	0%
Utility Property Taxes	6,100	3,396	(2,704)	6,100	0%
Travel & Training	3,000	3,008	8	3,000	0%
Telephone/Communications	5,000	3,066	(1,934)	5,000	0%
<b>Total</b>	<b>47,100</b>	<b>44,867</b>	<b>(2,233)</b>	<b>62,100</b>	<b>32%</b>
<b>WATERMAINS EXPENSES</b>					
Vehicle Fuel Expense	4,000	3,951	(49)	4,000	0%
Vehicle Insurance	1,500	1,498	(2)	1,500	0%
Vehicle Repairs & Maint.	750	529	(221)	750	0%
Watermains Sal/Ben.	13,673	13,421	(252)	14,088	3%
Watermains Equip. Repair	5,000	7,135	2,135	5,000	0%
Watermains Materials	4,500	4,265	(235)	4,500	0%
Meters	8,000	6,081	(1,919)	8,000	0%
Street Repairs	25,000	25,000	-	25,000	0%
Water Testing	11,000	7,383	(3,617)	11,000	0%
<b>Total</b>	<b>73,423</b>	<b>69,263</b>	<b>(4,160)</b>	<b>73,838</b>	<b>1%</b>
<b>PUMPHOUSES EXPENSES</b>					
Pumphouse Insurance	3,400	3,393	(7)	3,400	0%
Pumphouse Power	5,200	5,574	374	5,200	0%
Pumphouse Equip Maintenance	4,000	6,179	2,179	4,000	0%
Pumphouse Mat. & Supplies	1,500	204	(1,296)	1,500	0%
<b>Total</b>	<b>14,100</b>	<b>15,350</b>	<b>1,250</b>	<b>14,100</b>	<b>0%</b>
<b>TREATMENT AND DISPOSAL</b>					
T&D Salaries/Benefits	13,673	14,474	801	14,088	3%
T&D Materials	500	200	(300)	500	0%
T&D Power	37,200	34,693	(2,507)	37,200	0%
T&D Insurance	1,300	1,295	(5)	1,300	0%
T&D Maintenance	5,000	4,207	(793)	5,000	0%
T&D Cleaning	2,100	2,000	(100)	2,100	0%
T&D Property Taxes	3,400	11,447	8,047	8,100	138%
<b>Total</b>	<b>63,173</b>	<b>68,316</b>	<b>5,143</b>	<b>68,288</b>	<b>8%</b>
<b>SEWER MAINS EXPENSES</b>					
Sewermain-Salaries	8,204	8,581	377	8,453	3%
Sewer & Serv Equip. Repr.	5,000	1,648	(3,352)	5,000	0%
Sewermain Materials	5,000	5,406	406	5,000	0%
Sewermain Cleaning	10,000	10,000	-	10,000	0%
<b>Total</b>	<b>28,204</b>	<b>25,635</b>	<b>(2,569)</b>	<b>28,453</b>	<b>1%</b>

	2012 Budget	2012 Projected	Forecast Over (Under)	2013 Budget	% Change Budget 12/13
<b>WATER TREATMENT PLANT</b>					
WTP Power	55,000	57,066	2,066	55,000	0%
salaries	19,143	19,622	479	19,724	3%
WTP Dues/Fees	5,000	-	(5,000)	5,000	0%
WTP Property Tax	8,200	7,877	(323)	8,200	0%
WTP Repairs & Maint.	15,000	7,349	(7,651)	15,000	0%
WTP Insurance	2,244	2,241	(3)	2,244	0%
WTP Chemical Supplies	15,000	12,128	(2,872)	15,000	0%
WTP Supplies	1,000	622	(378)	1,000	0%
<b>Total</b>	<b>120,587</b>	<b>106,905</b>	<b>(13,682)</b>	<b>121,168</b>	<b>0%</b>
<b>Total Operational Expense</b>	<b>346,587</b>	<b>330,336</b>	<b>(16,251)</b>	<b>367,948</b>	<b>6%</b>
<b>FINANCIAL SERVICES</b>					
2nd Year Deficit	18,958	18,958	(0)	3,500	-82%
S/T Inter. & Bank Chgs	1,950	3,123	1,173	-	-100%
Discount on Bond Issue	170,500	171,000	500	201,500	18%
Water Debenture Principal	47,322	49,737	2,415	48,523	3%
Water Debenture Interest	170,500	171,000	500	201,500	18%
Sewer Debenture Principal	47,322	49,737	2,415	48,523	3%
Sewer Debetnt. Interest	40,000	40,000	-	40,000	0%
Transfer To Utility Operating Reserve	20,000	77,000	57,000	20,000	0%
Transfer To Utility Capital Reserve Fund	516,551	580,555	64,004	563,546	9%
<b>Total</b>	<b>263,000</b>	<b>281,227</b>	<b>18,227</b>	<b>8,000</b>	<b>-97%</b>
<b>Surplus/Deficit from General Operations</b>	<b>263,000</b>	<b>281,227</b>	<b>18,227</b>	<b>8,000</b>	<b>3%</b>
LESS: Transfer for Capital Expenditures					
<b>Surplus / (Deficit)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>



**Capital Budget - Utility Fund  
2013**

CAPITAL EXPENDITURES	2012 Budget	2012 PROJECTED	2013 Budget	% Change PY Budget
General Purchases	3,000	8,274	8,000	
Augustus ST, Charles to Mowatt	250,000	272,953		
Lagoon Upgrade	10,000			
Chamcook Dam				
<b>Total Utility Capital Expenditures</b>	<b>263,000</b>	<b>281,227</b>	<b>8,000</b>	<b>-97%</b>
<b>Utility Capital Fund - Proposed Funding</b>				
Utility Operating Fund	263,000	281,227	8,000	
Long Term Borrowing				
Reserve Funds to Capital				
Rebate Green Municipal Fund				
Build Canada Fund				
<b>Total Funding</b>	<b>263,000</b>	<b>281,227</b>	<b>8,000</b>	<b>-97%</b>

