

Town of Saint Andrews

Budget 2012

This Document Presents the
2012 Budget for all Accounts of the
Town of Saint Andrews

*This is a copy of the Town of Saint Andrews' budget passed by
Council at a Special Meeting on Wednesday, December 14, 2011.*

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Utility Capital Fund

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Town of St Andrews
General Operating Fund
Budget 2012

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget '12-'11
Revenue					
Taxation Revenue	2,855,805	2,855,805	(0)	3,025,538	6%
Designated Highways	22,305	22,305	0	22,305	0%
Fees and Licenses	33,211	21,802	(11,409)	34,172	3%
Fire Protection LSDs	86,840	86,840	-	87,373	1%
Recreational Services	150,656	174,315	23,660	173,856	15%
Youth Center Revenues	31,500	31,610	110	31,500	0%
Trust Fund Transfers	67,500	68,059	559	67,500	0%
Wharf Revenue	38,500	48,540	10,040	41,500	8%
Katy's Cove	22,000	25,635	3,635	21,100	-4%
Recovery- Utility Fund	20,000	16,722	(3,278)	20,000	0%
Property Rentals	21,020	22,339	1,319	20,520	-2%
Second Prior Year Surplus	4,900	4,900	-	13,157	169%
Transfer from Operating Reserves	50,000	50,000	-	-	-
Sundry Income	110,593	132,578	21,985	123,428	12%
Total Receipts	3,514,830	3,561,449	46,619	3,681,949	5%
Disbursements					
General Government	497,883	539,285	41,402	590,702	19%
Economic Development	177,596	156,927	(20,669)	169,521	-5%
Environmental Development	117,500	114,139	(3,361)	139,500	-
Visitor Information Centre	44,500	39,056	(5,444)	45,950	3%
Protective Services	359,326	339,769	(19,557)	357,470	-1%
Medical Centre	71,650	63,522	(8,128)	73,360	2%
Safety Services	252,826	240,645	(12,181)	259,415	3%
Buildings and Grounds	13,987	11,105	(2,882)	15,135	8%
Parks & Recreation	84,298	80,141	(4,157)	84,347	0%
Katy's Cove	31,352	28,989	(2,363)	31,865	2%
Wharf	59,535	54,521	(5,014)	66,535	12%
Public Works	638,126	615,871	(22,255)	697,872	9%
Ross Memorial Library	78,119	76,678	(1,441)	78,171	0%
Ross Memorial Museum	99,089	108,661	9,572	107,425	8%
Recreation Services	284,742	289,502	4,760	280,961	-1%
Youth Center	67,532	64,049	(3,483)	70,349	4%
Trust Fund Payouts	5,002	6,075	1,073	6,092	22%
Fiscal Services	234,561	243,863	9,302	251,431	7%
Cost of Assessment	47,447	47,710	263	50,661	7%
Transfer to Utility	49,185	19,385	(29,800)	251,886	412%
Total Disbursements	3,214,255	3,139,892	(74,363)	3,628,649	13%
Surplus/Deficit from General Operations	300,575	421,557	120,982	53,300	-82%
LESS:					
Transfer for Capital Expenditures	285,575	343,182	57,607	38,300	-87%
Transfer to Reserve Funds	15,000	75,000	60,000	15,000	0%
Surplus / (Deficit)	-	3,375	3,375	-	-
Tax Base	245,926,900			261,141,510	6.19%
Municipal Tax rate	\$1.1077			\$1.1077	

**Town of St Andrews
Departmental Budgets
2012**

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
General Operating Fund					
Fire Protection - LSD	86,840	86,840	-	87,373	1%
Designated Highways	22,305	22,305	0	22,305	0%
Building Permits	20,000	11,096	(8,904)	20,000	0%
Dev't Officer Approval	3,000	377	(2,624)	3,000	
Rezoning Fees	1,200	775	(425)	1,200	0%
Dog Licencing	1,500	2,310	810	1,500	0%
Police Fines	7,511	7,244	(267)	8,472	13%
Recovery- Utility Account	20,000	16,722	(3,278)	20,000	0%
Property And Land Rentals	8,900	10,839	1,939	8,900	0%
Sundry Income	2,000	2,715	715	2,000	0%
Taxation - Warr. Of Assessment	2,724,132	2,724,132	(0)	2,892,664	6%
Taxation - Unconditional Grant	131,257	131,256	(1)	128,632	-2%
Taxation - Fed. Grant-In-Lieu	416	417	1	4,242	920%
Incoming Trust Income	15,221	16,913	1,691	15,310	1%
Total Revenue	3,044,283	3,033,940	(10,342)	3,215,599	6%
Expenses					
Cost Of Assessment	47,447	47,710	263	50,661	7%
Go- Transfer To Utility	49,185	19,385	(29,800)	251,886	412%
Total Expenses	96,632	67,095	(29,537)	302,548	213%
Net Revenues	2,947,650	2,966,845	19,195	2,913,051	-1%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Administrative Services					
Advertising	5,000	4,807	(193)	5,000	0%
Animal Control Officer	6,100	6,219	119	6,100	0%
Animal Control Wildlife				2,500	
Audit	12,600	15,422	2,822	15,500	23%
Consultants/Survey	30,000	34,734	4,734	40,000	33%
Blding Inspector	20,000	39,288	19,288	20,000	0%
Bylaw Enforcements				20,000	
Computer Maint/Supplies	7,200	6,491	(709)	7,381	0%
Dues & Fees	5,000	4,979	(21)	5,000	0%
Donations, Grants	500	692	192	500	0%
EMO Planning	2,000	1,440	(560)	2,000	0%
Equipment Rental	3,300	3,274	(26)	3,400	3%
Flags & Pins	500	269	(231)	500	0%
Heat & Lights	12,100	10,801	(1,299)	12,100	0%
Property Insurance	500	541	41	530	6%
Insurance	19,000	20,510	1,510	21,000	11%
Office Supplies	7,000	7,109	109	7,250	4%
Legal Expenses	15,000	18,804	3,804	25,000	67%
Postage	3,500	3,534	34	3,600	3%
Mail Outs	750	620	(130)	750	0%
Property Taxes	8,137	6,336	(1,801)	6,500	-20%
Travel- Town Staff	5,000	4,087	(913)	5,000	0%
Travel- Council	3,000	2,543	(457)	3,000	0%
Repairs & Maint.	8,500	7,431	(1,069)	8,500	0%
Janitorial	12,000	9,835	(2,165)	12,000	0%
Telephone	13,000	15,886	2,886	15,000	15%
Staff Salaries	242,138	264,063	21,926	286,533	18%
Council Stipends	39,058	37,950	(5,038)	39,058	0%
Professional Development	15,000	9,618	(5,382)	15,000	0%
Water & Sewer	2,000	2,000	-	2,000	0%
Total Expenses	497,883	539,285	37,472	590,702	19%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Economic Development					
Revenue					
Block House Recovery	26,000	26,000	0	26,000	0%
Funding BIA	3,800	3,800	-		
Total Revenue	29,800	29,800	0	26,000	-13%
Expenses					
Assistance Grants	11,500	7,703	(3,797)	12,000	4%
Economic Development Project	-	-	-	5,000	
Event Planner	5,000	-	(5,000)		-100%
Blockhouse, Heat & Lights	225	344	119	350	56%
Canada Day Celebrations	10,000	10,000	(0)	10,000	0%
Charlotte County Vic	4,000	4,000	-	-	-100%
Cruise Ship Initiative	10,000	10,189	189	10,000	0%
Doctor's Residence	1,000	5,544	4,544	1,000	0%
Civic Promotions	7,700	6,450	(1,250)	7,700	0%
Blockhouse Wages	23,500	21,568	(1,932)	23,500	0%
Blockhouse Wage Benefits	1,500	588	(912)	1,500	0%
Blockhouse Rep & Maint	100	157	57	100	0%
Charlotte Region Costal Tourism	12,000	12,000	-	7,000	-42%
Enterprise Charlotte	1,691	1,691	-	1,691	0%
Ent Charl Use Office Space	4,920	4,920	-	4,920	0%
Festivals and Events	10,000	4,638	(5,362)	10,000	0%
Fundy Community Fdn.	-	-	-	410	
In Kind Use Arena Space	47,800	40,672	(7,128)	47,800	0%
Kingsbrae Utilities	10,000	10,232	232	10,500	5%
Property Taxes, Town Lots	8,160	8,376	216	8,500	4%
Sheriff Andrews House	-	-	-	-	
Tourism Partnership Consultant	7,000	6,943	(57)	7,000	0%
Tree Committee Costs	500	500	-		-100%
Website Development	1,000	414	(586)	550	-45%
Total Expenses	177,596	156,927	(20,669)	169,521	-5%
Net Surplus (Deficit)	(147,796)	(127,127)	20,669	(138,521)	-6%
Environmental Development					
Solid Waste Collection Charges	67,500	67,351	(149)	69,000	2%
Solid Waste Tipping Fees	50,000	46,788	(3,212)	50,000	0%
Tree Committee				11,500	
Leaf Composting Supplies				3,000	
Leaf Composting Collection Costs				6,000	
Total	117,500	114,139	(3,361)	139,500	

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
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VISITOR INFORMATION CENTRE

REVENUE

Sundry Income	-	50	50	-	
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EXPENSES

Computers & Technology	500	-	(500)	500	0%
Janitorial	300	348	48	300	0%
Repairs and Maint	1,000	412	(588)	1,000	0%
Telephone	1,000	894	(106)	1,000	0%
Power	1,200	1,200	-	1,200	0%
Postage	500	190		500	
Office Supplies	500	24	(476)	500	0%
Promotional Materials	7,500	3,672	(3,828)	8,050	7%
Staff Supplies	1,200	276	(924)	1,200	0%
Signage	800	741	(59)	800	0%
Salaries & Wages	28,000	27,362	(638)	28,840	3%
Benefits	2,000	3,936	1,936	2,060	3%
TOTAL EXPENSES	44,500	39,056	(5,134)	45,950	3%
NET SURPLUS (DEFICIT)	(44,500)	(39,056)	5,134	(45,950)	3%

Fiscal Services

Revenues

Surplus 2Nd Previous Year	4,900	4,900	-	13,157	169%
Transfer from Operating Reserve	50,000	50,000	-		-100%
Kingsbrae (Recovery)	28,793	37,156	8,363	36,928	28%
Total Revenues	83,693	92,056	8,363	50,085	-40%

Expenses

Short Term Interest & Bk Charge	3,000	6,228	3,228	3,000	0%
Long Term Interest	45,131	41,884	(3,247)	42,911	-5%
Long Term Principal Repayment	153,000	153,000	-	166,000	8%
Kingsbrae Long Term Interest	7,793	10,156	2,363	8,928	15%
Kingsbrae Long Term Principal	21,000	27,000	6,000	28,000	33%
Discount on Bond Issue	4,638	5,595	958	2,635	-43%
Transfer To Capital Reserve	-	60,000	60,000	-	
Transfer To Operating Reserve	-	-	-	-	
Tfr For Retirement Resrve	15,000	15,000	-	15,000	.0%
Total Expenses	249,561	318,863	69,302	266,474	7%
Net Surplus (Deficit)	(165,868)	(226,807)	(60,939)	(216,389)	30%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Public Works					
Revenue					
Sundry Income		1,451			
EXPENSES					
Fleet Repairs	35,000	26,701	(8,299)	32,500	-7%
Fleet Insurance	5,875	6,346	471	6,473	10%
Fleet Fuel	31,500	35,291	3,791	36,000	14%
Equipment Rental				7,500	
Dues & Fees	200	-	(200)	200	0%
Heat & Lights	10,000	10,713	713	13,500	35%
Street Lighting Electric	41,273	39,849	(1,424)	42,511	3%
Street Lights Maintenance	4,500	3,751	(749)	6,000	33%
Building Insurance	700	756	56	800	14%
Property Taxes	4,935	4,884	(51)	4,982	1%
Small Tools & Equipment	4,000	4,496	496	4,000	0%
Materials & Supplies	9,300	9,222	(78)	6,300	-32%
Hydrants	3,000	1,343	(1,657)	4,000	33%
Protective Clothing	3,500	4,912	1,412	4,000	14%
Telephone	4,100	6,153	2,053	4,100	0%
Culverts & Ditches	20,000	18,328	(1,673)	25,000	25%
Asphalt	11,000	10,785	(215)	13,500	23%
Gravel	25,000	26,124	1,124	25,000	0%
Salt	45,000	58,498	13,498	50,000	11%
Sidewalk Repairs	40,000	42,500	2,500	40,000	0%
Street Repairs	3,000	364	(2,636)	1,000	-67%
Street Signs	4,000	2,180	(1,820)	4,000	0%
Lane & Street Marking	6,500	5,916	(584)	7,000	8%
Bldg & Grounds	10,000	6,511	(3,489)	8,000	-20%
Tree Care	6,500	7,144	644	5,000	-23%
Wood & Chip removal				4,000	
Snow Removal	3,000	-	(3,000)	1,000	-67%
Salaries & Wages	272,328	256,109	(16,219)	312,650	15%
Benefits	50,282	46,923	(3,359)	58,029	15%
Wcb	4,684	4,838	154	5,378	15%
Professional Consultant	3,500	-	(3,500)	-	-100%
Travel	200	16	(184)	200	0%
Water & Sewer	250	250	-	250	0%
Transfer to Environmental Dev't				(6,000)	
Transfer to Wharf				(4,000)	
Transfer To Utility	(25,000)	(25,032)	(32)	(25,000)	0%
Total Expenses	638,126	615,871	(22,255)	697,872	9%
NET SURPLUS (DEFICIT)	(638,126)	(614,420)	22,255	(697,872)	9%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Building & Grounds					
Revenue					
In Kind Use Of Office Spac	4,920	4,800	(120)	4,920	0%
Tea House Lease	6,000	5,500	(500)	5,500	-8%
Total Revenue	10,920	10,300	(620)	10,420	-5%
Expenses					
General Ground Maint.	5,000	3,542	(1,458)	5,000	0%
General Grounds Equipment	500	-	(500)	500	0%
Frye Rd Dump Insur. & Tax	2,000	2,147	147	2,000	0%
Tea House Heats/lights	300	225	(75)	300	0%
Teahouse Water & Sewer	150	75	(75)	150	0%
Tea House Repairs	2,000	1,010	(990)	3,000	50%
Teahouse Insurance	500	541	41	550	10%
Tea House Property Taxes	3,537	3,564	27	3,635	3%
Total Expenses	13,987	11,105	(2,882)	15,135	8%
Net Surplus (Deficit)	(3,067)	(805)	2,262	(4,715)	54%
Protective Services					
Federal Contract	311,066	294,454	(16,612)	310,000	0%
Property Insurance	1,200	1,294	94	1,236	3%
Janitorial	2,700	2,581	(119)	2,700	0%
Jail Expenses	1,500	731	(769)	1,000	-33%
Heat & Lights	4,460	3,685	(775)	4,000	-10%
Water & Sewer	200	239	39	200	0%
R & M / Office Equip.	1,500	607	(893)	1,500	0%
Secretary Wages	30,000	29,446	(554)	30,000	0%
Property Taxes	6,700	6,732	32	6,834	2%
Total Expenses	359,326	339,769	(19,557)	357,470	-1%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Safety Services					
Fleet Fuel	4,900	3,648	(1,252)	4,900	0%
81 Ford Truck Repairs		23	23		
86 Ford Truck Repairs	2,800	1,392	(1,408)	2,800	0%
93 Ford Pumper Repairs	1,500	1,538	38	1,500	0%
Dodge 1/2 Ton Repair	1,500	3,349	1,849	4,200	180%
01 Freightliner Repairs	2,000	1,194	(806)	2,000	0%
10 Freightliner Repairs	1,200			1,200	0%
Fleet Insurance	4,500	4,861	361	5,000	11%
Heat & Lights	7,500	8,255	755	8,000	7%
Volun Firefighter Insur	2,636	2,314	(322)	2,650	1%
Property Insurance	1,500	1,619	119	1,700	13%
Property Taxes	9,500	8,796	(704)	9,500	0%
Building Maintenance	3,000	1,783	(1,217)	3,000	0%
Equipment Maintenance	5,500			5,500	
Janitorial	1,000	973	(27)	1,000	0%
Protective Clothing	10,000	9,974	(26)	10,000	0%
Prevention Programs	1,200	1,011	(189)	1,200	0%
Communication/Phone	18,500	18,320	(180)	18,500	0%
Postage & Office Suppl	300	260	(40)	300	0%
Firefighting Supplies	13,000	12,359	(641)	13,000	0%
Water & Sewer	500	437	(63)	500	0%
Salaries & Wages	45,520	45,894	374	47,341	4%
Benefits	9,518	9,159	(359)	9,899	4%
WCB	740	1,205	465	769	4%
Water Cost	75,000	75,000	-	75,000	0%
Prof.Devlp./Dues & Fees	6,500	4,448	(2,052)	6,500	0%
Chief's Conferences	800	618	(182)	800	0%
Stipends	12,000	12,000	-	12,000	0%
Worksafe Premium on Firefighters LTD	10,212	10,212	-	10,656	4%
Total Expenses	252,826	240,645	(12,181)	259,415	3%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Wharf					
Revenue					
Tour/Commercial Wharf Rev	20,000	21,214	1,214	20,000	0%
Mooring Income	1,000	2,665	1,665	1,000	0%
Aquaculture Wharf Rev	2,500	3,300	800	500	-80%
Commercial Fishery Income	1,000	1,450	450	1,000	0%
Pleasure Craft Wharf Rev	10,000	10,125	125	10,000	0%
Cruise Ship Revenue		5,000		5,000	
Berthage Fees	3,000	1,596	(1,404)	3,000	0%
Other Wharf Rev	1,000	3,189	2,189	1,000	0%
Total Revenue	38,500	48,540	5,040	41,500	8%
Total Expenses					
Insurance	4,000	3,600	(400)	4,000	0%
Maintenance	10,000	9,915	(85)	10,000	0%
Engineer & Consultants		-	-	2,500	
Supplies	1,000	748	(252)	1,000	0%
Property Taxes	800	780	(20)	800	0%
Power	2,800	2,553	(247)	2,800	0%
Security	13,500	12,063	(1,437)	13,500	0%
Equipment Purchases	2,000	28	(1,972)	2,000	0%
Communications	1,300	1,794	494	1,800	38%
Wharfinger Wages	22,725	21,396	(1,329)	22,725	0%
Wharfinger Benefits	660	893	233	660	0%
Wages from Public Works				4,000	
Water & Sewer	750	750	-	750	0%
Total Expenses	59,535	54,521	(5,014)	66,535	12%
Net Surplus (Deficit)	(21,035)	(5,981)	10,054	(25,035)	19%
Medical Centre					
Revenue					
Rental Revenue	1,200	1,200	-	1,200	0%
Donation	50,000	50,000	-	50,000	0%
Total Revenue	51,200	51,200	-	51,200	0%
Expenses					
Electricity	8,000	6,166	(1,834)	8,000	0%
Communications	11,500	10,917	(583)	11,500	0%
Equipment Rental	850	827	(23)	900	6%
Fuel Oil	3,000	4,493	1,493	4,500	50%
Insurance Expense	1,800	1,944	144	1,960	9%
Janitorial	2,700	2,304	(396)	2,700	0%
Medical Supplies	10,000	5,966	(4,034)	10,000	0%
Office Supplies	2,500	1,873	(627)	2,500	0%
Repairs & Maint	6,500	4,281	(2,219)	6,500	0%
Property Taxes	4,500	4,524	24	4,500	0%
Physician Incentive	20,000	20,000	-	20,000	0%
Water & Sewer	300	228	(72)	300	0%
Total Expenses	71,650	63,522	(8,128)	73,360	2%
Net Surplus (Deficit)	(20,450)	(12,322)	8,128	(22,160)	8%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Katy's Cove					
Revenue					
Gate Receipts	8,000	8,316	316	8,000	0%
Program Revenue	2,000	2,362	362	2,100	5%
Retail Sales	3,500	2,447	(1,053)	2,500	-29%
Donations		4,000	4,000		
Pledges	6,500	6,500	-	6,500	0%
Hiring Grants	2,000	2,010	10	2,000	0%
Total Revenue	22,000	25,635	3,635	21,100	-4%
Expenses					
Canteen Purchases	1,400	1,439	39	1,500	7%
Programs Costs	1,000	491	(509)	800	-20%
Advertising	750	311	(439)	500	-33%
Insurance	459	494	35	515	12%
Telephone	400	352	(48)	400	0%
Supplies	900	67	(834)	450	-50%
Repairs And Maintenance	1,000	4,416	3,416	2,000	100%
Wages	24,200	19,909	(4,291)	24,200	0%
Payroll Benefit	880	1,103	223	1,100	25%
Wcb	363	406	43	400	10%
Total Expenses	31,352	28,989	(2,363)	31,865	2%
Net Surplus (Deficit)	(9,352)	(3,355)	5,997	(10,765)	15%
Parks & Recreation					
Revenue					
Field Rental Fees	1,500	2,213	713	1,500	0%
Expenses					
Mallory Field Rep & Maint	5,000	2,409	(2,591)	5,000	0%
Mallory Field Insurance	563	610	47	563	0%
Mallory Field Heats & Lights	600	314	(286)	400	-33%
Mallory Field Property Tax	2,652	2,640	(12)	2,718	2%
Cent.Park, Heat/Lights	500	520	20	530	6%
Cent Park Insurance	180	194	14	205	14%
Cent.Park - Reps & Maint.	3,100	479	(2,621)	2,000	-35%
Langmaid Park Maint	1,000	500	(500)	1,000	0%
Langmaid Park Prop Tax	200	-	(200)	200	0%
Tennis Courts Rep & Maint	1,000	74	(926)	500	-50%
Other Park Costs	5,000	6,017	1,017	5,000	0%
Small Tools & Equipment	1,200	1,320	120	1,200	0%
Walking Trails- Rep& Maint	2,500	1,028	(1,472)	2,500	0%
Labour Costs- Parks & Rec	47,303	47,028	(275)	49,031	4%
Seasonal Wages	13,500	17,006	3,506	13,500	0%
Total Expenses	84,298	80,141	(4,157)	84,347	0%
Net Surplus (Deficit)	(82,798)	(77,928)	4,870	(82,847)	0%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Recreational Services					
Revenue					
Arena Board Contributions	1,000	2,157	1,157	2,000	100%
Public Skating	2,000	1,210	(790)	2,000	0%
St. Andrews Minor Hockey	13,000	16,781	3,781	16,500	27%
St. Stephen Minor Hockey	8,000	9,626	1,626	9,000	13%
Speed Skating	10,800	13,895	3,095	13,500	25%
Miscellaneous Ice Rental	15,000	24,347	9,347	24,000	60%
Curling Club Lease	29,356	29,356	0	29,356	0%
Heather Curl Clb. Bar Sal	600	450	(150)	600	0%
Theater Rental	3,000	1,097	(1,904)	2,000	-33%
Building Rentals	9,000	8,972	(28)	10,000	11%
Dormitory Rental	2,000	-	(2,000)	-	-100%
Community Channel In Kind Rent	8,400	5,600	(2,800)	8,400	0%
Call Centre In Kind Rent	28,000	28,020	20	28,000	0%
MI In Kind Rent	-	5,600	5,600	8,400	
Commercial Rent	15,000	19,624	4,624	15,000	0%
Vending Machines	1,000	458	(542)	600	-40%
In Kind Use Arena Space	3,000	4,910	1,910	3,000	0%
Total Revenue	149,156	172,103	22,947	172,356	16%
Expenses					
Auto Expense	3,000	4,628	1,628	3,000	0%
Advertising & Promotion	1,500	104	(1,396)	1,000	-33%
Signage For Boards	600	-	(600)	600	0%
Property Insurance	2,795	3,092	297	3,100	11%
Heat & Lights	100,000	95,549	(4,451)	100,000	0%
Equipment Repair	12,000	14,692	2,692	13,000	8%
Electrical	2,100	1,767	(333)	2,100	0%
Plumbing	1,000	152	(848)	1,000	0%
Building Maintenance	20,000	33,291	13,291	20,500	2%
Solid Waste Removal	3,000	3,700	700	3,000	0%
Ice Making Supplies	1,000	5,437	4,437	1,000	0%
Zamboni Maintenance	1,500	2,720	1,220	1,500	0%
Janitorial	3,600	3,183	(417)	3,600	0%
Property Taxes	8,541	8,451	(90)	8,600	1%
Propane	3,700	3,693	(7)	4,000	8%
Telephone/communications	6,100	3,675	(2,425)	3,700	-39%
Security System	1,000	853	(147)	1,000	0%
Office Supplies	200	14	(186)	200	0%
Wages & Benefits	138,909	137,462	(1,447)	144,092	4%
Clothing	1,500	1,375	(125)	1,500	0%
Water & Sewer	20,000	12,943	(7,057)	13,500	-33%
Transfer Costs To Park & Rec.	(47,303)	(47,279)	24	(49,031)	4%
Total Expenses	284,742	289,502	4,760	280,961	-1%
Net Surplus (Deficit)	(135,587)	(117,399)	18,188	(108,606)	-20%
Trust Funds					
Payout Waycott Trust	1,076	1,500	424	1,076	
Payout Harrington Trust	72	-	(72)	71	-2%
Payout Community School	377	450	73	377	0%
Payout D'Andrea Trust	307	375	68	307	0%
Payout Albert Mcquoid Tr.	2,433	2,750	317	2,433	0%
Payout- Hosmer Trust	1,813	1,000	(813)	1,813	0%
Total Expenses	5,002	6,075	(2)	6,076	21%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Ross Memorial Library					
Revenue					
Ross Trust Funds	20,911	20,493	(418)	20,876	0%
Expenses					
Dues & Fees	133	220	87	137	3%
Library- Books And Periodicals	7,426	7,419	(7)	5,000	-33%
Programs	656	578	(78)	675	3%
Heat & Lights	9,725	10,626	901	10,017	3%
Building Insurance	2,362	2,545	183	2,432	3%
Repairs & Maintenananc	9,365	6,604	(2,761)	9,884	6%
Janitorial	8,240	7,926	(314)	8,487	3%
Landscaping	437	516	79	450	3%
Telephone	1,854	2,352	498	1,967	6%
Office Supplies	1,739	1,422	(317)	1,641	-6%
Postage	150	111	(39)	150	0%
Office Equipment	2,122	2,069	(53)	2,185	3%
Secretary Wages	24,121	24,160	39	25,071	4%
Secretary Benefits	1,224	1,406	182	1,261	3%
Wcb	400	411	11	412	3%
Property Taxes	6,365	6,648	283	6,557	3%
Conference	1,500	1,300	(200)	1,545	3%
Water & Sewer	300	300	-	300	0%
Miscellaneous		66	66		
Total Expenses	78,119	76,678	(1,441)	78,171	0%
Net Surplus (Deficit)	(57,208)	(56,185)	1,022	(57,295)	0%

Ross Memorial Museum					
Revenue					
Museum- Ross Trust Funds	31,367	30,740	(627)	31,314	0%
Museum- Provincial Grant		6,000	6,000	3,000	
Donations/Other Reven		5,406	5,406	5,500	
Total Revenue	31,367	42,146	10,779	39,814	27%
Expenses					
Expenditures From Donations		5,278	5,278		
Christmas Program				2,000	
Programs	750	780	30	750	0%
Dues & Fees	300	326	26	325	8%
Property Insurance	1,950	2,101	151	1,950	0%
Heat & Lights	2,100	1,766	(334)	2,100	0%
Heating Oil	5,500	5,918	418	5,500	0%
Property Taxes	8,939	8,928	(11)	9,118	2%
Repairs & Maintenance	3,500	4,692	1,192	3,800	9%
Publicity	750	664	(86)	750	0%
Telephone	2,000	1,959	(41)	2,000	0%
Security System	600	481	(119)	600	0%
Office Supplies	1,000	875	(125)	1,000	0%
Postage	500	477	(23)	500	0%
Office Equipment	500	511	11	500	0%
Wages & Benefits	69,000	72,017	3,017	74,832	8%
Professional Development	650	744	94	650	0%
Travel	250	163	(87)	250	0%
Miscellaneous	500	680	180	500	0%
Water & Sewer	300	300	-	300	0%
Total Expenses	99,089	108,661	9,572	107,425	8%
Net Surplus (Deficit)	(67,722)	(66,515)	1,207	(67,611)	0%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Youth Center					
Revenue					
Fundraising/Donations	1,500	1,610	110	1,500	0%
Tecolote Foundation	30,000	30,000	-	30,000	0%
Total Revenue	31,500	31,610	110	31,500	0%
Expenses					
Program Costs	2,000	2,128	128	2,000	0%
D.A.R.E. Program	500	-	(500)		-100%
Social Events	500	-	(500)	500	0%
Insurance	410	407	(3)	420	2%
Heat & Lights	6,200	4,345	(1,855)	6,200	0%
Bldg Maintenance	2,100	1,760	(340)	2,100	0%
Equipment Maintenance	800	1,045	245	800	0%
Janitorial Expenses	1,000	109	(891)	1,000	0%
Property Taxes	3,605	4,332	727	4,080	13%
Telephone/Communication	2,000	2,476	476	2,500	25%
Office Supplies	200	195	(5)	200	0%
Salaries & Wages	40,800	39,152	(1,648)	42,432	4%
Payroll Benefits	6,500	7,084	584	7,200	11%
Wcb	617	694	77	617	0%
Water & Sewer	300	321	21	300	0%
Total Expenses	67,532	64,049	(3,483)	70,349	4%
Net Surplus (Deficit)	(36,032)	(32,439)	3,593	(38,849)	8%

Town of St. Andrews
Trust Fund Income
2012

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 12/11
Ross Trust	56,419	56,829	(410)	57,989	
Wallce Broad Memorial	2,897	3,014	(117)	3,076	
Waycott Trust	1,245	1,390	(145)	1,418	
Harrington Trust	89	73	16	74	
Smith Trust	309	310	(1)	316	
Community Scholarship	442	433	8	442	
D'Andrea Memorial	345	341	4	348	
Olive Hosmer	1,692	1,810	(118)	1,847	
Centennial Park Trust	1,708	1,788	(81)	1,825	
Albert McQuoid	2,687	2,793	(107)	2,850	
Edith Nelson	985	1,092	(108)	1,115	
Sir James Dunn Trust	3,646	3,581	64	3,654	
Langmaid Trust	38	45	(7)	46	
TOTAL	72,500	73,500	(1,000)	75,000	3%

Capital Budget - General Fund

2012

CAPITAL EXPENDITURES	2011 Budget	2011 PROJECTED	2012 Budget	% Change PY Budget
<u>General Government</u>				
Systems Upgrade	3,000	2,526	3,000	
Computers & Office equipment- Library	2,575	1,691	2,700	
PSAB Compliance Software	6,000	5,300		
<u>Roads & Street</u>				
Seawall Replacement			52,000	
Paving	175,000	170,449		
Huntsman Road	200,000	489,858		
Sidewalks			5,000	
Cemetary Road			20,000	
Street Ends	10,000	2,296		
New Lights- Market Square & Water St			40,000	
<u>Vehicles</u>				
5 Ton Dump with Plow	205,000	206,889		
2006 Trackless				
3/4 Ton Plow Truck	27,000	23,604		
Used loader/Hi-Ho				
<u>Equipment</u>				
Public Works			7,000	
<u>Property Development</u>				
Park Development			20,000	
Railway Bed		5,171		
<u>Fire Department</u>				
Fire Truck				
Equipment Replacement	11,000	10,510		
<u>Parks & Recreation</u>				
Lawn Tractor	15,000	13,556		
Sports Field	30,000		25,000	
<u>Wharf</u>				
Dredging	115,000		150,000	
Pilings	10,000			
Gangway			250,000	
Pontoon			500,000	

CAPITAL EXPENDITURES	2011 Budget	2011 PROJECTED	2012 Budget	% Change PY Budget
<u>Buildings</u>				
Library		-	10,000	
Museum		-	2,500	
Arena	130,000	101,400	182,500	
Public Works Garage	175,000	274,527	8,600	
Salt Storage Shed			-	
Town Hall		3,164		
Medical Centre	3,500	-		
Fire Hall			-	
RCMP Building	100,000	-	200,000	
Total General Capital Expenditures	\$1,218,075	\$1,310,941	\$1,478,300	21%

General Capital Fund - Proposed Funding

General Operating Fund	285,575	343,182	38,300	
Long term Borrowing	275,000	275,000	240,000	
Capital Reserve Transfers	450,000	250,000	275,000	
Sale of Assets		12,000	200,000	
Donations Arena	100,000	100,000	50,000	
Cash in-lieu of Green Space			75,000	
Funding Wharf Infrastructure	57,500	-	600,000	
Funding- Huntsman Road		300,000		
Government Grants	50,000	30,759		
Total Funding	\$1,218,075	\$1,310,941	\$1,478,300	21%

Town of St Andrews
5 Year Capital Plan
2011-2015

General Capital Fund Expenditures

	2012	2013	2014	2015	2016
Safety					
Sidewalks		100,000	100,000	100,000	100,000
Seawall	52,000				
Fire Department Equipment		10,000	10,000	10,000	10,000
	52,000	110,000	110,000	110,000	110,000
Buildings					
Arena	182,500	100,000	170,000	120,000	100,000
Public Works Garage	8,600				
RCMP Building	200,000				
Medical Centre		5,000		5,000	
Library/Museum	12,500	10,000	10,000	10,000	10,000
	403,600	10,000	10,000	10,000	10,000
Public Works					
Municipal Streets	25,000	115,000	115,000	100,000	115,000
Vehicles		175,000		175,000	
Equipment	7,000				
	32,000	290,000	115,000	275,000	115,000
Recreation / Culture					
Recreation Field	25,000				
Parks	20,000				
Equipment			15,000		
	45,000	0	15,000	0	0
Wharf					
Structure Work	750,000	10,000	15,000	20,000	20,000
Dredging	150,000				
	900,000	10,000	15,000	20,000	20,000
General Government					
Downtown Lighting	40,000				
Systems Upgrade	5,700	3,200	3,200	3,200	3,200
	45,700	3,200	3,200	3,200	3,200
Total	\$1,478,300	\$423,200	\$268,200	\$418,200	\$258,200

General Capital Fund - Proposed Funding

	2012	2013	2014	2015	2016
General Operating Fund	38,300	248,200	268,200	318,200	258,200
Long term Borrowing	240,000	100,000		100,000	
Reserve Transfers	275,000	75,000			
Donations	50,000				
Government Grants	600,000				
Other	75,000				
Sale of Assett	200,000				
Total	\$1,478,300	\$423,200	\$268,200	\$418,200	\$258,200

Town of St Andrews
Statement of Receipts and Disbursements
Utility Fund
Budget 2012

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 11/12
INCOME					
Utility Billings	640,000	650,066	10,066	645,000	1%
Interest	4,000	4,421	421	4,000	0%
Connections & Services	3,500	3,465	(35)	3,500	0%
Pumphouse Rent	3,600	3,600	-	3,600	0%
Fire Department	75,000	75,000	-	75,000	0%
Transfer From General Operating Fund	49,185	19,385	(29,799)	251,886	412%
Gas Tax Transfer Proceeds	139,729	139,730	1	139,729	0%
ETF Funding		35,000	35,000		
Surplus 2nd Prior Year		-	-	3,423	
Total Income	915,014	930,667	15,654	1,126,138	23%
EXPENSES					
WATER & SEWER ADMIN					
Dues & Fees	500	78	(422)	500	0%
ECW Consulting				2,500	
Watershed Training Program	2,400		(2,400)	-	-100%
Administration	20,000	20,082	82	20,000	0%
Engineers/Consultants	10,000	7,355	(2,645)	10,000	0%
ETF- Watershed Expenditures		35,117	35,117	-	
Utility Property Taxes	6,100	3,048	(3,052)	6,100	0%
Travel & Training	3,000	-	(3,000)	3,000	0%
Telephone/Communications	5,000	5,064	64	5,000	0%
Total	47,000	70,744	23,744	47,100	0%
WATERMAINS EXPENSES					
Vehicle Fuel Expense	1,800	4,618	2,818	4,000	122%
Vehicle Insurance	1,300	1,404	104	1,500	15%
Vehicle Repairs & Maint.	1,500	2,321	821	750	-50%
Watermains Sal/Ben.	12,939	14,184	1,245	13,673	6%
Watermains Equip. Repair	5,000	1,219	(3,781)	5,000	0%
Watermains Materials	4,500	5,869	1,369	4,500	0%
Meters	8,000	3,653	(4,347)	8,000	0%
Street Repairs	25,000	25,000	-	25,000	0%
Water Testing	7,000	10,169	3,169	11,000	57%
Total	67,039	68,437	1,398	73,423	10%
PUMPHOUSES EXPENSES					
Pumphouse Insurance	3,000	3,239	239	3,400	13%
Pumphouse Power	4,800	4,898	98	5,200	8%
Pumphouse Equip Maintenance	4,000	1,980	(2,020)	4,000	0%
Pumphouse Mat. & Supplies	1,500	500	(1,000)	1,500	0%
Total	13,300	10,617	(2,683)	14,100	6%

	2011 Budget	2011 Projected	Forecast Over (Under)	2012 Budget	% Change Budget 11/12
TREATMENT AND DISPOSAL					
T&D Salaries/Benefits	12,939	13,707	768	13,673	6%
T&D Materials	500	-	(500)	500	0%
T&D Power	70,000	31,187	(38,813)	37,200	-47%
T&D Insurance	1,200	1,297	97	1,300	8%
T&D Maintenance	7,000	1,196	(5,804)	5,000	-29%
T&D Cleaning	2,100	1,500	(600)	2,100	0%
T&D Property Taxes		3,336	3,336	3,400	
Total	93,739	52,223	(41,516)	63,173	-33%
SEWER MAINS EXPENSES					
Sewermains-Salaries	7,763	8,184	421	8,204	6%
Sewer & Serv Equip. Repr.	5,000	21,348	16,348	5,000	0%
Sewermains Materials	5,000	659	(4,341)	5,000	0%
Sewermain Cleaning	10,000	7,460	(2,540)	10,000	0%
Total	27,763	37,651	9,888	28,204	2%
WATER TREATMENT PLANT					
WTP Power	56,500	53,420	(3,080)	55,000	-3%
salaries	18,113	18,910	797	19,143	6%
WTP Dues/Fees	5,000	-	(5,000)	5,000	0%
WTP Property Tax	8,000	7,680	(320)	8,200	2%
WTP Repairs & Maint.	15,000	8,490	(6,510)	15,000	0%
WTP Insurance	2,200	1,297	(903)	2,244	2%
WTP Chemical Supplies	15,000	13,037	(1,963)	15,000	0%
WTP Supplies	1,000	5,580	4,580	1,000	0%
Total	120,813	108,414	(12,399)	120,587	0%
Total Operational Expense	369,654	348,086	(21,568)	346,587	-6%
FINANCIAL SERVICES					
2nd Year Deficit	398	398	-		
S/T Inter. & Bank Chgs	18,750	20,905	2,155	18,958	1%
Discount on Bond Issue	1,632	5,682	4,050	1,950	19%
Water Debenture Principal	164,500	164,500	-	170,500	4%
Water Debenture Interest	70,290	49,500	(20,790)	47,322	-33%
Sewer Debenture Principal	164,500	164,500	-	170,500	4%
Sewer Debent. Interest	70,290	49,500	(20,790)	47,322	-33%
Transfer To WORF	10,000	10,000	-	40,000	300%
Transfer To WCRF	10,000	10,000	-	20,000	100%
Total	510,360	474,985	(35,375)	516,551	1%
Surplus/Deficit from General Operations	35,000	107,596	72,596	263,000	651%
LESS:					
Transfer for Capital Expenditures	35,000	107,596	72,596	263,000	751%
Surplus / (Deficit)	-	-	0	(0)	

**Capital Budget - Utility Fund
2012**

CAPITAL EXPENDITURES	2011 Budget	2011 PROJECTED	2012 Budget	% Change PY Budget
General Purchases	10,000	14,539	3,000	
New Vehicle	25,000	22,093		
William St Renewal		3,992		
Charles St. Renewal			150,000	
Lagoon Upgrade		3,437,247		
Chamcook Dam			10,000	
Augustus St Upgrade			100,000	
Total Utility Capital Expendit	35,000	3,477,871	263,000	651%

Utility Capital Fund - Proposed Funding

Utility Operating Fund	35,000	107,596	263,000	
Long Term Borrowing		1,175,000		
Reserve Funds to Capital		125,000		
Rebate Green Municipal Fund		90,800		
Build Canada Fund		1,979,475		
Total Funding	35,000	3,477,871	263,000	651%

**5 Year Capital Plan
2012-2016**

	2012	2013	2014	2015	2016
Utility Capital Fund Expenditures					
Water System					
Water Mains	128,000	10,000	10,000	10,000	10,000
Chamcook Dam	10,000				
	<u>138,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Sewer System					
Sewer Mains					
Equipment	128,000	10,000	10,000	10,000	10,000
Storm Sewer					
	<u>128,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Treatment and Dipposal					
Lagoon Upgrade					
Total	\$266,000	\$20,000	\$20,000	\$20,000	\$20,000

Utility Capital Fund - Proposed Funding

	2011	2012	2013	2014	2015
Utility Operating Fund	266,000	20,000	20,000	20,000	20,000
Build Canada Fund					
Gas Tax Fund					
Long term Borrowing					
Reserve Transfers					
Total	\$266,000	\$20,000	\$20,000	\$20,000	\$20,000